

**Town of Jackson Town Board Meeting  
January 6, 2016**

The Town Board of the Town of Jackson met on January 6, 2016 at 1:00 pm at the Town Hall for the organizational meeting.

**Members Present:**

- Supervisor Jay Skellie
- Councilman Mike Nolan
- Councilman Travis Rea
- Councilman Carol Rich
- Councilman Edward Rouse (1:10)

**Others Present:**

- Highway Superintendent, Sean Carney (1:12)
- Budget Officer Donna Nolan
- Town Clerk Tammy Skellie-Gilbert
- Planning Board Chair Noel Hanf
- Town Historian Sharon Dunn

**Also Present:**

- Richard Farrell, The Eagle

**RESOLUTION NO. 1-16**

Approval of minutes

Resolution by Councilman Rea  
Seconded by Councilman Rich  
And passed by board members, 4-0

**RESOLVED**, that the minutes of the year-end Town Board meeting on December 31, 2015 be approved as written.

**RESOLUTION NO. 2-16**

Approval of Town Clerk & Supervisor Reports

Resolution by Councilman Rich  
Seconded by Councilman Nolan  
And passed by all board members, 5-0

**RESOLVED**, that the Town Clerk and Supervisor Reports for December 2015 be approved as follows:

Town Clerk Fees to Town	\$509.34
Supervisor Receipts	\$1,555.63
Supervisor Disbursements	\$98,606.18

**RESOLUTION NO. 3-16**

Bond Anticipation Note

Resolution by Councilman Nolan  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, to pay the bond anticipation note this month in the amount of \$2,000.00.

**REPORTS**

**Highway** – The Highway Superintendent, Town Supervisor and Town Clerk met with Bob Blazedale from NYMIR to review the town’s risks and exposure. Should a piece of equipment get badly damaged, Mr. Blazedale talked about the replacement value differences between equipment that is less than 10 years old versus more than 10 years old. Other questions arose about this subject. The Town Clerk will contact Mr. Blazedale for clarification.

There was also a discussion about the ongoing highway garage building issues.

**Planning Board –**

- Don & Lisa Otey attended the Planning Board meeting to present a similar sketch plan to the one they presented in December 2014. They expect to have their application submitted and a survey complete by the February meeting.
- A letter was received from Washington County Planning Department dated December 30, 2015, asking local boards to enter into a three-year exemption agreement to streamline the referral of local projects to the County. The board will table this topic until the February meeting.
- Chairman Hanf shared the Planning Board’s recent discussion about the survey results which will continue at the February meeting. The Town Board would like to have joint meeting with the Planning Board in March or April.

**OLD BUSINESS - none**

**NEW BUSINESS**

**RESOLUTION NO. 4-16**

Appointments 2016

Resolution by Councilman Rich  
Seconded by Councilman Rouse  
And passed by all board members, 5-0

**RESOLVED**, that the following appointments be made for the year 2016.

- |                                |                 |
|--------------------------------|-----------------|
| • Deputy Supervisor            | Michael Nolan   |
| • Deputy Town Clerk/Collector  | Kim Skellie     |
| • Deputy Registrar             | Kim Skellie     |
| • Deputy Highway Supt.         | Richard Bentley |
| • Chairman of Assessors        | Jean McLenithan |
| • Chairman of Planning Board   | Noel Hanf       |
| • Chairman Bd. Of Review       | Neal Rea        |
| • Budget Officer to Supervisor | Donna Nolan     |

- Court Clerk
  - Registrar of Vital Statistics /  
Planning Board Clerk /  
Records Management Officer
  - Town Historian
  - Dog Warden
  - Attorney for Town
  - Health Officer /  
Wetlands/FEMA Administrator
  - Health Board
- Lorie Christian Atwell  
Tammy Skellie-Gilbert
- Sharon Dunn  
Edward Holland & Nancy Quell  
D. Alan Wrigley  
Jay B. Skellie
- Town Board

**RESOLUTION NO. 5-16**  
Bank Depositories

Resolution by Councilman Rouse  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, that the bank depositories for the Supervisor, Justice and Town Clerk-Tax Collector accounts will be the Greenwich Branch of the Glens Falls National Bank & Trust.

**RESOLUTION NO. 6-16**  
Highway Purchases

Resolution by Councilman Nolan  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, that the Town Board gives the Highway Superintendent permission to spend up to \$3,000 maximum per month or \$1,000 per item without permission of the Town Board.

**RESOLUTION NO. 7-16**  
Investments Town Money

Resolution by Councilman Rich  
Seconded by Councilman Nolan  
And passed by all board members, 5-0

**RESOLVED**, that the Town Supervisor be given permission to invest Town money in interest bearing accounts.

**RESOLUTION NO. 8-16**  
Official Town Newspaper

Resolution by Councilman Rouse  
Seconded by Councilman Nolan  
And passed by all board members, 5-0

**RESOLVED**, that the Jackson Town Board has selected *The Eagle* as the 2016 official newspaper of the Town of Jackson.

**RESOLUTION NO. 9-16**

Mileage Reimbursement

Resolution by Councilman Nolan  
Seconded by Councilman Rich  
And passed by all board members, 5-0

**RESOLVED**, that any mileage reimbursement for the Town of Jackson will be \$.32/mile.

**RESOLUTION NO. 10-16**

Pay bills in advance

Resolution by Councilman Nolan  
Seconded by Councilman Rouse  
And passed by all board members, 5-0

**RESOLVED**, to give the Town Supervisor permission to pay certain monthly bills in advance of regular monthly meetings if the due date is too close to meeting date thus making payment late (i.e. phone bill, internet, electric).

**RESOLUTION NO. 11-16**

Summer meeting space for LLIA

Resolution by Councilman Rouse  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, to give the Lake Lauderdale Improvement Association permission to use the Town Hall for their summer meetings.

**RESOLUTION NO. 12-16**

2016 Audit Committee

Resolution by Councilman Nolan  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, to appoint Councilmen Rich and Rouse to the 2016 Audit Committee.

**Annual Appreciation Town Dinner** – Councilman Rich will contact Tina Rowland about hosting the annual Town Dinner. In addition, there was a discussion about having a larger town dinner open to the public possibly at the Legion. The board decided to pass on the idea for now.

**NYS Department of Transportation (DOT)** – The Town received a letter from NYS DOT about an emergency service sharing agreement between the state and town for up to \$10,000 in goods and

services. Supt. Carney has talked about this agreement with neighboring Highway Superintendents as well as the County DPW Supt. Steve Haskins. Although the County will be participating, adjacent Towns will not. Supt. Carney is not in favor of Jackson participating citing that the state is more likely to seek assistance rather than provide it if the need arises. The Board tabled this topic until the next meeting.

**CornerStone Telephone Company** – The Town received notice that X5 OpCo LLC is acquiring certain assets of CornerStone Telephone Company subject to regulatory approval. In the letter, we have been assured that it will not affect the service, rate, features, term or conditions that we currently have with CornerStone.

**Association of Towns** – The Association of Towns has sent the 2016 Proposed Legislative Resolutions for their Annual Meeting in February. If anyone is interested in reviewing any or all of the resolutions, please contact the Town Clerk.

**PrimeLink** – PrimeLink sent an invitation for two people to attend the Adirondack Thunder hockey game on January 16<sup>th</sup>. Anyone interested in attending, contact the Town Clerk for the invitation.

**Washington County CARES** – Sharon Dunn representative for the Washington County CARES shared important information about the EPIC Prescription Program.

**RESOLUTION NO. 13-16**

Payment of Bills 1/6/16

Resolution by Councilman Rich  
Seconded by Councilman Rouse  
And passed by all board members, 5-0

**RESOLVED**, that the following bills on Abstract #1 be approved and audited and the Supervisor be authorized to pay said bills from the respective funds:

<b>FUND</b>	<b>BILL #</b>	<b>AMOUNT</b>
General	1-5	\$2,483.17
Highway	1-6	\$1,955.96

The meeting was adjourned at 2:02 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC  
Town Clerk