

**Town of Jackson Town Board Meeting  
June 1, 2016**

The Town Board of the Town of Jackson met on June 1, 2016 at 8:00 pm at the Town Hall for the regular monthly meeting.

**Members Present:**

- Supervisor Jay Skellie
- Councilman Mike Nolan
- Councilman Travis Rea (8:27)
- Councilman Carol Rich
- Councilman Edward Rouse

**Others Present:**

- Highway Superintendent Sean Carney
- Budget Officer Donna Nolan
- Town Clerk Tammy Skellie-Gilbert
- Planning Board Chair Noel Hanf
- Town Historian Sharon Dunn

**Also Present:**

- Ted Berndt
- Richard Farrell, The Eagle
- Edward Hollan & Nancy Quell
- Lewis Steele

**RESOLUTION NO. 36-16**

Approval of minutes

Resolution by Councilman Rich  
Seconded by Councilman Rouse  
And passed by board members present, 4-0

**RESOLVED**, that the minutes of the May 4, 2016 Town Board meeting be approved as corrected.

**Presentation by Jackson Dog Wardens** – Edward Holland and Nancy Quell presented information from the state workshop about the Canine License Registry which many townships are utilizing for dog enumerations. NYS Agriculture and Markets is urging municipalities to administrator dog enumerations at least every five years. Jackson is currently doing its own enumeration. Effective January 2017, municipal judges will be required to take training on dangerous dog issues. In the last six months, Jackson has had several dangerous dog issues.

**RESOLUTION NO. 37-16**

Approval of Town Clerk & Supervisor Reports

Resolution by Councilman Rouse  
Seconded by Councilman Nolan  
And passed by all board members present, 4-0

**RESOLVED**, that the Town Clerk and Supervisor Reports for May 2016 be approved as follows:

Town Clerk Fees to Town	\$543.62
Supervisor Receipts	\$16,276.99
Supervisor Disbursements	\$30,457.20

## **REPORTS**

### **Highway (part 1)**

- The highway garage roof has been repaired.
- The new pick-up truck has arrived. Another municipality may be interested in purchasing Jackson’s old pick-up truck. If that doesn’t happen, the board will consider putting the truck on the online auction site.
- The backhoe has an issue that the department can’t determine at this time.

**Planning Board** – No report since the June Planning Board meeting follows the Town Board meeting.

### **Historian/Wash. Co. CARES**

- Thanks to Sean Carney for providing safety cones for the 100<sup>th</sup> Anniversary Celebration of the Battenville Bridge.
- Senior Picnic will be held at the Fairgrounds on July 8<sup>th</sup> from 10-2. Contact Office for the Aging for more information.
- Washington County CARES meeting is scheduled for June 6<sup>th</sup>.

**Highway (part 2)** – After Councilman Rea arrived, the Board discussed the possibility of purchasing a wheel loader. Donna Nolan had created a document to analyze the purchasing and financing options. After some discussion, the Board decided to wait another year before making a purchase.

## **OLD BUSINESS**

**Town-wide Picnic** – Lewis Steele has contacted Lisa Otey to update the picnic poster. He asked if it was acceptable for her to put her business name on the poster (i.e. created by Jackson Designs). The Board was fine with that and asked if the poster could state that the picnic is open to Jackson residents. Once the posters are printed, Mr. Steele will distribute them around the area.

**Local Law #1 of 2016** – The Town Board reviewed a draft of Local Law #1 of 2016 “Moratorium for Certain Solar Uses.” The Town Attorney has reviewed the document and is comfortable with it, however, stated that the County Planning Board should review it prior to a public hearing.

Resident Ted Berndt was present to explain how a moratorium might impact his business plans.

### **RESOLUTION NO. 38-16**

Public Hearing for Local Law #1 of 2016

Resolution by Councilman Rea

Seconded by Councilman Rouse

And passed by board members, 4-1 with Councilman Rich voting against

**RESOLVED**, to hold a public hearing for Local Law #1 of 2016 “Moratorium on Certain Solar Uses.” on Wednesday, July 6, 2016 at 8:00 pm

**Dog enumeration** – The dog enumeration began May 19<sup>th</sup>. Currently, 27% of those who received the letter have responded.

**NEW BUSINESS**

**FOIL Request Appeal** – The Town Clerk received a FOIL request on May 6th from American Transparency on behalf of Reclaim New York. Since the Town does not have the documents requested the Town Clerk responded on May 9<sup>th</sup> stating, “*The Town of Jackson has no record of what you are requesting.*” Ten days later Supervisor Skellie received an appeal letter from American Transparency. At the Town Board meeting, the Town Clerk explained that they’re seeking documents that can only come for an accounting system that Jackson does not have.

**RESOLUTION NO. 39-16**

Deny appeal

Resolution by Councilman Rea  
Seconded by Councilman Nolan  
And passed by all board members, 5-0

**RESOLVED**, to deny the FOIL request appeal from American Transparency.

**2016-17 Propane Proposal** – The Town Clerk received Blue Flame Gas Company’s 2016-17 Propane Proposal. The Town Board agreed to stay with Blue Flame if the current rate offered is lowered. Supervisor Skellie will contact Blue Flame about rate.

**RESOLUTION NO. 40-16**

Authorize the Supervisor to pay Blue Flame later in June

Resolution by Councilman Rouse  
Seconded by Councilman Nolan  
And passed by all board members, 5-0

**RESOLVED**, to authorize the Town Supervisor to pay Blue Flame Gas Company, Inc. later in the month of June if he can negotiate a lower rate.

**PrimeLink Gift Card** – For setting up both internet and phone service with Prime Link, the Town has received a gift card. The Town Attorney has explained that it’s not a “gift card” but rather a reduction in service charges so it’s appropriate to use it. The Town Board agreed to use the gift card to purchase supplies for the Town Picnic.

**Washington County Hazard Mitigation Plan Update** – In order to be eligible to apply for and receive federal mitigation grant funding, municipalities must update their hazard mitigation plan every five years. Washington County Department of Public Safety is leading this plan update and requests that the Town submits a letter of intent to participate in the process and to appoint primary and secondary points of contact.

**RESOLUTION NO. 41-16**

Primary Point of Contact

Resolution by Councilman Nolan  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, to appoint Sean Carney as the Town of Jackson’s primary point of contact for Washington County’s Hazard Mitigation Plan update.

**RESOLUTION NO. 42-16**

Secondary Point of Contact

Resolution by Councilman Nolan  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, to appoint Jay Skellie as the Town of Jackson’s secondary point of contact for Washington County’s Hazard Mitigation Plan update.

**RESOLUTION NO. 43-16**

Budget Transfer

Resolution by Councilman Rich  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, that the following budget transfer be approved:

- \$1,072.46 from DA5110.4 General Repairs to DA5120.4 Bridges

**RESOLUTION NO. 44-16**

Payment of Bills 6/1/16

Resolution by Councilman Rouse  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, that the following bills on Abstract #6 be approved and audited and the Supervisor be authorized to pay said bills from the respective funds:

<b>FUND</b>	<b>BILL #</b>	<b>AMOUNT</b>
General	72-86	\$1,945.41
Highway	91-107 (excluding #105)	\$13,724.19

Machinery

105

\$31,007.00

The meeting was adjourned at 10:04 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC  
Town Clerk