

**Town of Jackson Town Board Meeting  
March 5, 2014**

The Town Board of the Town of Jackson met on March 5, 2014 at the Town Hall for the monthly meeting.

**Members Present:**

- Supervisor Alan Brown
- Councilman Mike Nolan
- Councilman Carol Rich
- Councilman Edward Rouse

**Others Present:**

- Highway Superintendent Sean Carney
- Budget Officer Donna Nolan
- Town Clerk Tammy Skellie-Gilbert
- Planning Board Chair Noel Hanf
- Historian Sharon Dunn

**Also Present:**

- Richard Farrell, The Eagle

**RESOLUTION NO. 17-14**

Approval of minutes

Resolution by Councilman Rouse  
Seconded by Councilman Nolan  
And passed by all board members present,

**RESOLVED**, that the minutes of the Town Board meeting on February 5, 2014 be approved and accepted as written.

**RESOLUTION NO. 18-14**

Approval of minutes

Resolution by Councilman Nolan  
Seconded by Councilman Rich  
And passed by all board members present,

**RESOLVED**, that the minutes of the Joint Planning and Town Board meeting on February 18, 2014 be approved and accepted as written.

**RESOLUTION NO. 19-14**

Approval of Town Clerk & Supervisor Reports

Resolution by Councilman Rich  
Seconded by Supervisor Brown  
And passed by all board members present,

**RESOLVED**, that the Town Clerk and Supervisor Reports for February 2014 be approved as follows:

Town Clerk Fees to Town	\$16.05
Supervisor Receipts	\$23,155.97
Supervisor Disbursements	\$151,869.08

## **REPORTS**

**Highway** – The highway department has been dealing with the effects of extensive weather issues including plowing, repairs to equipment, plugged culverts as well as frozen pipes at the Town Hall. Councilman Nolan requested that we search now for people to complete maintenance on the Town Hall this spring. Supt. Carney requested to have a few Board members visit the highway garage to inspect the space shortage issues and well as the needed building repairs.

### **RESOLUTION NO. 20-14**

Approval of fuel bid

Resolution by Councilman Nolan  
Seconded by Councilman Rouse  
And passed by all board members present,

**RESOLVED**, that the Town Board of the Town of Jackson accept Main-Care Energy's 2014 fuel bid:

- #2 ultra low sulphur fuel oil – Albany rack plus \$.1700
- Ultra low sulphur fuel diesel – Albany rack plus \$.2000
- Ultra low sulphur kerosene – Albany rack plus \$.2300

## **Planning Board**

- John & Barb Merriman's project is back on track.
- The Planning Board continues to work on the latest updates of the Comprehensive Plan since the Joint meeting.

**Website** – Website developer Sara Kelly sent an estimate of \$400-600 for her website design services.

### **RESOLUTION NO. 21-14**

Approval of Sara Kelly as the website developer

Resolution by Councilman Rouse  
Seconded by Councilman Rich  
And passed by all board members present,

**RESOLVED**, that Sara Kelly of Over the Moon Graphics and Design serve as the website developer for the Town of Jackson Official Website.

### **RESOLUTION NO. 22-14**

Audit of the Budget Officer's 2013 books

Resolution by Councilman Rich

Seconded by Councilman Rouse  
And passed by all board members present,

**RESOLVED**, that the Budget Officer's 2013 books were audited and approved on February 5, 2014.

**RESOLUTION NO. 23-14**

Procurement Policy

Resolution by Councilman Nolan  
Seconded by Councilman Rich  
And passed by all board members present,

**RESOLVED**, that in order to be more consistent with New York State's procurement law, the wording of the Town of Jackson's procurement policy be changed from "...in the best interests..." to "...in the best interest or best value...".

**RESOLUTION NO. 24-14**

Payment of Bills 3/5/14

Resolution by Councilman Rouse  
Seconded by Councilman Nolan  
And passed by all board members present,

**RESOLVED**, that the following bills on Abstract #3 be approved and audited and the Supervisor be authorized to pay said bills from the respective funds:

<b>FUND</b>	<b>BILL #</b>	<b>AMOUNT</b>
General	27-40	\$2,279.84
Highway	40-61	\$15,054.91

The meeting was adjourned at 2:11 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC  
Town Clerk

**REMINDER - NEXT MEETING:**  
**Wednesday, April 9, 2014 at 8:00 pm**