

**Town of Jackson Town Board Meeting
May 7, 2014**

The Town Board of the Town of Jackson met on May 7, 2014 at the Town Hall for the monthly meeting.

Members Present:

- Supervisor Alan Brown
- Councilman Mike Nolan
- Councilman Travis Rea
- Councilman Edward Rouse

Others Present:

- Budget Officer Donna Nolan
- Planning Board Chair Noel Hanf
- Assessor Chair Jean McLenithan
- Town Clerk Tammy Skellie-Gilbert
- Historian Sharon Dunn

Also Present:

- Ted Berndt
- Richard Farrell, The Eagle

RESOLUTION NO. 33-14

Approval of minutes

Resolution by Councilman Nolan
Seconded by Councilman Rouse
And passed by all board members present,

RESOLVED, that the April 9, 2014 Town Board minutes be approved and accepted as written.

RESOLUTION NO. 34-14

Approval of Town Clerk & Supervisor Reports

Resolution by Councilman Rouse
Seconded by [**Councilman**] Nolan
And passed by all board members present,

RESOLVED, that the Town Clerk and Supervisor Reports for April 2014 be approved as follows:

Town Clerk Fees to Town	\$5,010.82
Supervisor Receipts	\$17,944.27
Supervisor Disbursements	\$50,927.63

REPORTS

Assessor - Chairwoman McLenithan was present to share information about the tentative tax roll. Four dates are set in May when an assessor will be “sitting with the books.” Those dates are as follows:

- Wednesday, May 14, 2014 from 4-8 pm
- Saturday, May 17, 2014 from 9 am – 1 pm

- Monday, May 19, 2014 from 8 am – 12noon
- Thursday, May 22, 2014 from 8 am – 12noon

Grievance day is scheduled for Tuesday, May 27, 2014 from 4-8 pm. Chairwoman McLenithan also discussed a computer pilot test she participated in last winter with the County Real Property tax office. While the project was a challenge to work through, she commented on how great the County office was and how much more efficient it made the assessment process and paperwork.

Finally, there was a discussion about the “Property Tax Freeze” that is being promoted by the Bipartisan NYS Tax Relief Commission. Supervisor Brown felt that it should be look into; however, he cautioned that the program could end up costing the Town more money.

Highway – Supervisor Brown reported that two of the Town trucks have maintenance issues. He also said the Supt. Carney is concerned about some culverts in the Town that have rusted and need to be replaced. The culvert budget is \$5,000 which will not cover the number of culverts needed to be replaced. Lastly, Supervisor Brown was able to reduce the roofing repair quote by \$500.

Planning Board

- The Merriman minor subdivision was approved on May 6th.
- Leah Everhart submitted an application for the Fowler’s on Rexleigh Road. A public hearing will be held in June.
- Public hearings for the draft comprehensive plan will be Tuesday, May 13th at 7:30 pm and Wednesday, May 21st at 4:00 pm.

Website – More work has been completed on the website. The Town Clerk has requested a training date with the developer so that she can take over the maintenance.

OLD BUSINESS

2014 Jackson Town Picnic – The Town Picnic will be Friday, August 8th at 6 pm at Lake Lauderdale Pavilion.

Town Hall – Supervisor Brown will be meeting with a potential contractor to assess Town Hall building maintenance issues and secure a quote for the work that needs to be completed.

Town Clerk Computer – A quote was received for the new computer which was \$559, \$110 less than originally expected.

RESOLUTION NO. 35-14

New computer & Windows program

Resolution by Councilman Rea

Seconded by [Councilman] Nolan

And passed by all board members present,

RESOLVED, to approve the purchase of a laptop computer, Windows program and technical support for the Town Clerk's office for \$559.00

Records Management – Instead of an enumeration, the Town Clerk stated that there's a bigger need to use the spring/summer months to put a records management program in place for the Town. Currently, the Town has permanent records that need to be made more secure. Since some records are located at the Town Hall, she plans to spend Thursday office hours in July at the Town Hall. The dates will be posted on the website, bulletin boards as well as sent to the newspaper. The Town Historian and Assessor also expect to work on this project.

NEW BUSINESS

Anthem Sports – A letter was read from Dieter Drake recapping the 2014 Tour of the Battenkill.

Returned Check Fee – The Board discussed changing the returned check fee to comply with GML 5-328. The Board chose not to make any changes.

County Update – Supervisor Brown offered a brief County update.

Upcoming Event – Ted Berndt was present to share that there will be an Open House at the Ag Park on Saturday, June 7th from 2-5 pm. Tours and refreshments will be available as well as a band.

RESOLUTION NO. 36-14

Payment of Bills 5/7/14

Resolution by Councilman Rouse
Seconded by Councilman Nolan
And passed by all board members present,

RESOLVED, that the following bills on Abstract #5 be approved and audited and the Supervisor be authorized to pay said bills from the respective funds:

FUND	BILL #	AMOUNT
General	52-60	\$1,682.69
Highway	86-101	\$8,719.05

The meeting was adjourned at 9:40 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk

[Correction in bold]