

**Town of Jackson Town Board Meeting**  
**August 2, 2017**

The Town Board of the Town of Jackson met on August 2, 2017 at 8:00 pm at the Town Hall for the regular monthly meeting.

**Members Present:**

- Supervisor Jay Skellie
- Councilman Mike Nolan
- Councilman Travis Rea
- Councilman Carol Rich
- Councilman Edward Rouse

**Others Present:**

- Town Historian Sharon Dunn
- Budget Officer Donna Nolan
- Planning Board Chair Noel Hanf
- Town Clerk Tammy Skellie-Gilbert
- Planning Board Mark Mahoney

**Also Present:**

- Tom Cassidy, Shushan Fire Dep.
- Dick Farrell, The Eagle
- Peter Shaw, Shushan Fire Dep.
- Don & Donna Skellie
- Lewis Steele

**RESOLUTION NO. 58-17**

Approval of minutes

Resolution by Councilman Rea  
Seconded by Councilman Rich  
And passed by board members, 5-0

**RESOLVED**, that the minutes of the July 5, 2017 Town Board meeting be approved as written.

**RESOLUTION NO. 59-17**

Approval of Town Clerk & Supervisor Reports

Resolution by Councilman Nolan  
Seconded by Councilman Rea  
And passed by board members, 5-0

**RESOLVED**, that the Town Clerk and Supervisor Reports for July 2017 be approved as follows:

Town Clerk Fees to Town	\$441.47
Supervisor Receipts	\$866.25
Supervisor Disbursements	\$218,505.22

**REPORTS**

**Highway – No report.** However, Supervisor Skellie shared that Connor Record has volunteered to mow the Battenville Cemetery for the remainder of the summer to add to his community service hours.

**Planning Board** – The Planning Board completed the following:

- Reviewed Carol Rich’s proposed two-lot subdivision. A public hearing is scheduled for the September 5th.
- Reviewed a possible boundary line adjustment for Ted Dwyer.
- Approved two boundary line adjustments for Harold Gilbar/Hedges Lake, Inc.
- Reviewed a third boundary line adjustment for Mr. Gilbar, but tabled it until September.

**Historian/Washington Co. CARES**

- Mrs. Dunn is working on a project for the September 29<sup>th</sup> History Fair in Hartford. The project will be relevant to Susan B. Anthony attending Jackson Schoolhouse #3 coupled with the 100<sup>th</sup> Anniversary of the Women’s Right to Vote in New York State.
- The next legal topic offered for seniors at the Greenwich Library will be on *Housing Smarts: Resolving Landlord/Tenant Issues*. It’s scheduled for August 3<sup>rd</sup>.
- The Cambridge Valley Seniors Basket Raffle raised over \$1,000 for the fuel fund.
- There is a marketing campaign to encourage seniors to get the pneumonia vaccination.

**OLD BUSINESS**

**NYMIR** – The Town’s insurance company, NYMIR, has issued the Town a refund of \$432.30 for overpayment for not removing the 2012 pick-up truck from the inventory in 2016.

**Town Picnic** – [Almost] 100 people attended this year’s Town Picnic. One resident suggested we have name tags available next year. Another resident requested that “No Smoking” signs be posted every year. A final comment was made about a starting phone chain to reach out to people letting them know about the event or to remind them of the date.

**2017 Caucus Dates:**

- Republican: Saturday, August 5 at 9:00 am at Town Hall
- Democratic: Tuesday, August 15 at 7:00 pm at Town Hall

**Murray Hollow Road**

- Speed limit update – Washington County Highway Supt. Steve Haskins responded to the Town’s letter dated July 6, 2017 requesting a speed limit evaluation of Murray Hollow Road. Supt. Haskins stated that *since this is a dirt road the New York State Department of Transportation will not establish a speed limit*. He attached a letter he received from the state in response to a Town of Granville’s request of a similar dirt road. The letters are on file.
- 4<sup>th</sup> Bridge – For over a year, the Town has been seeking funds, with no success, to replace the 4<sup>th</sup> bridge on Murray Hollow Road. This past spring, the County DPW and NYS DOT downgraded the bridge’s weight limit from 5 ton to 3 ton which severely limits what travels on the bridge. On July 25<sup>th</sup>, Supervisor Skellie met with Senator Little to discuss funding options. Senator Little has \$300,000 available, but the Town will need to complete the application process. The Town Clerk drafted the preliminary application and project

description prior to a July 28<sup>th</sup> meeting at the Murray Hollow Bridge. Those attending that meeting included three Jackson officials, three GPI engineers, two Soil and Water officials and the County Highway Supt. Several options were discuss and a sketch plan was devised. On August 2<sup>nd</sup> the Town received the edited preliminary application from a GPI engineer. At the Town Board meeting two members of the Shushan Fire Department were present to express their concern if fire and/or ambulance equipment are needed beyond the fourth bridge. They stressed to the Town Board the need to act immediately to replace the bridge. The Town Board voted unanimously in favor to send the application to Senator Little's office. The Town Clerk will fax the documents the next morning.

**RESOLUTION NO. 60-17**

Apply for funding through the State and Local Facilities Program

Resolution by Councilman Rouse  
Seconded by Councilman Rich  
And passed by board members, 5-0

**RESOLVED** to send the completed *State and Municipal Facilities Program Preliminary Application* and project description to Senator Betty Little's office for consideration of the Murray Hollow Road (4<sup>th</sup>) Culvert Bridge project.

**Propane Options** – The Town Clerk talked with three propane companies about the pros and cons of purchasing a 100 gallon propane tank for the Town Hall. Following a brief discussion, it was concluded that purchasing a tank would not be cost effective for the Town.

**Hazard Mitigation Plan update** – TetraTech is in the final stages of completing Washington County's Hazard Mitigation Plan before going to FEMA for final approval. Jackson has three days to review the plan before final submission.

**Site Plan Review Law** – Following the July 5<sup>th</sup> meeting, Town Attorney Alan Wrigley reviewed and approved the final changes. Supervisor Skellie and Councilman Rea both offered brief opinions about the plan prior to voting.

**RESOLUTION NO. 61-17**

Approve Local Law #2 of 2017

Resolution by Councilman Rouse  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED** to pass Local Law #2 of 2017 Site Plan Review Law.

**Supervisor Update** – Supervisor Skellie shared the County's challenges to pave 30 miles of highway this summer. Wet weather has limited them to only eight miles thus far.

**RESOLUTION NO. 62-17**  
Budget Amendment

Resolution by Councilman Nolan  
Seconded by Councilman Rouse  
And passed by all board members present, 5-0

**RESOLVED**, that the following budget amendment be approved in the Highway fund:

- Add \$22,351.81 to DA5112.2 to reflect actual CHIPS money to be received for reimbursement

**RESOLUTION NO. 63-17**  
Budget Transfer

Resolution by Councilman Rea  
Seconded by Councilman Nolan  
And passed by all board members present, 5-0

**RESOLVED**, that the following budget transfers be approved:

- \$226.71 from A1990.4 Contingent to A1110.4a JCAP

**RESOLUTION NO. 64-17**  
Payment of Bills 8/2/17

Resolution by Councilman Rich  
Seconded by Councilman Rea  
And passed by all board members, 5-0

**RESOLVED**, that the following bills on Abstracts #7A and #8 be approved and audited and the Supervisor be authorized to pay said bills from the respective funds:

<b>FUND</b>	<b>BILL #</b>	<b>AMOUNT</b>
Highway 7A	124-125	\$177,959.62
General 8	87-101	\$14,822.20
Highway 8	126-140 (excluding #137 & 138)	\$14,165.32
Machinery 8	137-138	\$616.00

The meeting was adjourned at 9:05 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC  
Town Clerk

[Correction in bold]