

**Town of Jackson Town Board Meeting
October 4, 2017**

The Town Board of the Town of Jackson met on October 4, 2017 at 8:00 pm at the Town Hall for the regular monthly meeting.

Members Present:

- Supervisor Jay Skellie
- Councilman Mike Nolan
- Councilman Travis Rea
- Councilman Carol Rich
- Councilman Edward Rouse

Others Present:

- Town Historian Sharon Dunn
- Budget Officer Donna Nolan
- Planning Board Chair Noel Hanf
- Highway Supt. Sean Carney
- Town Clerk Tammy Skellie-Gilbert

Also Present:

- Leslie Allen, Wash. Co. Board of Elections (8:05)
- Ted Berndt
- Mike & Kathleen Morgan

RESOLUTION NO. 73-17

Approval of minutes

Resolution by Councilman Nolan
Seconded by Councilman Rouse
And passed by board members, 5-0

RESOLVED, that the minutes of the September 6, 2017 Town Board meeting be approved with corrections.

RESOLUTION NO. 74-17

Approval of Town Clerk & Supervisor Reports

Resolution by Councilman Rich
Seconded by Councilman Nolan
And passed by board members, 5-0

RESOLVED, that the Town Clerk and Supervisor Reports for September 2017 be approved as follows:

Town Clerk Fees to Town	\$284.13
Supervisor Receipts	\$193,927.05
Supervisor Disbursements	\$40,625.31

BOARD OF ELECTIONS (BOE) – LESLIE ALLEN, COMMISSIONER

On September 26th, both Washington County BOE Commissioners (Leslie Allen and Jeff Curtis) met the Town Clerk at the Town Hall for a site inspection. Several deficiencies were identified that do not meet the State's regulations as a poll site including:

- the structure and dimensions of the westside ramp;
- lack of lighting on the westside ramp;
- handicap parking location and signage; and,
- door knobs

Mrs. Allen shared a story from last year's election in Jackson when she witnessed a man with a walker struggling to work his way through the crowd to leave the building via the main entrance. Mrs. Allen recommended that once the updates to the building have been made, she would like the public to enter through the north door and exit out the west door ramp. Voters requiring handicap access will enter and exit via the west entrance.

Mrs. Allen stated that BOE has some grant funds to help offset the costs. She brought a door knob and will purchase a second one for Jackson. She stated that grant funds can pay for supplies towards the ramp and lighting if the Town covers the cost of installation ~~of~~ for the lighting, and the labor to build an ADA-approved ramp. She believes she already has the appropriate signage.

Improvements will not be required for the 2017 Election. However, the Town must have everything complete by the June 2018 Federal Primary. After a brief discussion, the Town Board agreed to the updates and will implement a plan to meet the deadline.

MIKE & KATHLEEN MORGAN

Mike and Kathleen Morgan were present to discuss their concerns about non-buildable lots on or near Hedges Lake. Because the structures that owners of non-buildable lots have erected are less than 144 sq. ft., a building permit is not required. The Morgans question how these landowners spend all day at the lake without proper septic facilities. They are concerned about the health of the lake as well as potential decrease of property values if port-a-johns are placed on these tiny lots. They believe other communities (not necessarily in Washington County) have ordinances to address such issues.

Supervisor Skellie stated that enforcement of a well-crafted ordinance could be a significant challenge. He recommended that the Morgans determine if other lake residents share their concern. No further action was taken.

TED BERNDT

Ted Berndt of the Washington County Ag Park was present to request support from the Town regarding an application for the *Restore NY* funding. *The Restore NY Communities Initiative provides municipalities with financial assistance for revitalization of commercial and residential properties. The program encourages community development and neighborhood growth through the elimination and redevelopment of blighted structures.* Although Mr. Berndt is considered the developer, the Town Board must complete and send the *Letter of Intent* by October 13, 2017. If the Town Board supports the

project, they are required to hold a public hearing and prepare of resolution to accompany the application. The application is due December 15, 2017.

RESOLUTION NO. 75-17

Restore NY Letter of Intent

Resolution by Councilman Rea
Seconded by Councilman Rich
And passed by board members, 5-0

RESOLVED, to complete and send the *Restore NY Letter of Intent* by October 13, 2017 and schedule a public hearing on Wednesday, December 6, 2017 at 8:00 pm.

REPORTS

Planning Board – The Planning Board:

- Reviewed Harold Gilbar’s latest boundary line adjustment with Patricia Isgro. No final decision was made because neighboring Morgans were concerned that the measurements weren’t correct and requested time to review the map’s accuracy;
- Approved the site plan review application and checklist; and
- Moved the November meeting to the second Tuesday (November 14th) due to the election.

Historian/Washington Co. CARES –

- The free October legal session at the Greenwich Library will be about long-term care and medicare planning.
- Medicare Open Enrollment runs from October 15 through December 7th.
- The County-wide History Fair in Hartford was a success with over 200 people attending. The next County-wide History Fair will be held in 2019.
- National Grid (NG) is cautioning people about a scam alert reminding the public that NG never demands payment with pre-paid cards.

Highway – Supt. Carney shared that:

- The Murray Hollow Road culvert bridge has been replaced;
- Surplus equipment has been identified for submission to Auctions International;
- A safety inspector visited the mine. The Town faces one infraction for a recently fallen tree that hadn’t been removed.
- The Town of White Creek receives money from the Town of Arlington for plowing services on one of their roads that extends beyond the White Creek boundary. The Town asked Supt. Carney to look into negotiating a deal with Arlington regarding plowing that extends beyond Murray Hollow Road.

OLD BUSINESS

North Country Stormwater Tradeshow & Conference – no one will attend from Jackson.

Brand New Beginnings Youth Center (BNBYC) – Although BNBYC has been denied a license to operate a youth home in Jackson, it appears work is still being completed at the property. Councilman Rich wondered if a building permit had been issued. Supervisor Skellie has not yet received an application.

NEW BUSINESS

2018 Preliminary Budget – The 2018 Preliminary Budget was given to the board members. A budget meeting will be scheduled for either October 11th or 16th depending when the notice can be submitted to the *Eagle*.

RESOLUTION NO. 76-17
2018 Town Board Meetings

Resolution by Councilman Rich
Seconded by Councilman Rouse
And passed by board members, 3-2 with Councilman Nolan and Rea voting against

RESOLVED, that the Town Board will hold the 2018 Town Board meetings on the first Wednesday of each month with January, February and March meetings starting at 1:00 pm and April through December meetings starting at 8:00 pm.

RESOLUTION NO. 77-17
Payment of Bills 10/4/17

Resolution by Councilman Rich
Seconded by Councilman Rouse
And passed by all board members, 5-0

RESOLVED, that the following bills on Abstracts #10 be approved and audited and the Supervisor be authorized to pay said bills from the respective funds:

FUND	BILL #	AMOUNT
General	111-120	\$1,546.37
Highway	161-177 (excluding #174 & 175	\$14,053.54
Machinery	174-175	\$2,520.00

The meeting was adjourned at 10:13 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk

[Corrections shown in tracking]