

**Town of Jackson Town Board Meeting
January 3, 2018**

The Town Board of the Town of Jackson met on January 3, 2018 at 1:00 pm at the Town Hall for the organizational meeting following the administering of the Oath of Office for those re-elected.

PRESENT:

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Tammy Skellie-Gilbert..... Town Clerk
- Sean Carney..... Highway Superintendent
- Donna Nolan..... Budget Officer
- Sharon Dunn..... Town Historian

Also Present: Christine Eldred (Eagle Press); Caitlyn Johnston (Meal Site Manager for Washington County’s Aging & Disabilities Resource Center)

RESOLUTION #1-18

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the December 29, 2017 Town Board minutes as written.**

Presentation: Caitlyn Johnston

Caitlin Johnston serves as the Meal Site Manager for Washington County’s Aging & Disabilities Resource Center. With the Salem meal site closed, she’s creating alternative ways to serve seniors by combining meaningful, educational and social programs with a low-cost meal at various locations in Washington County. Any suggestions one might have can be emailed to CJohnston@co.washington.ny.us or call 518-746-2578, ext. 3440.

RESOLUTION #2-18

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the Town Clerk & Supervisor Reports for December 2017 as follows:**

Town Clerk Fees to Town	\$433.73
Supervisor Receipts	\$53,882.31
Supervisor Disbursements	\$143,222.37

REPORTS

Highway

- The Highway Department has been focused primarily on plowing, sanding and equipment maintenance.
- The highway building had frozen pipes, but was able to be thawed before anything broke.
- Zwack, Inc. got the bid for the truck box.

Planning Board – No report - meeting is January 9th

Historian/Washington Co. CARES

- No historic information has been requested.
- Mrs. Dunn reminded the group that charity scams are occurring right now and to again, be aware that a reputable charities won't ask for gift card donations or rush your decision to contribute.

OLD BUSINESS

Town Hall Ramp – The Supervisor has not yet re-evaluated the quote for the ramp materials. He did comment that the *Eagle Press* reported that the project would cost \$11,000 which is incorrect. The goal is to keep the total project around \$2,000.

Annual Volunteer Town Dinner – Tina Rowland will prepare the Annual Volunteer Town Dinner at the American Legion on Friday, March 2, 2018. The menu will be similar to last year and she will provide us with the prices before the February Town Board meeting.

NEW BUSINESS

RESOLUTION #3-18

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0, **to approve the following appointments for the year 2018:**

- | | |
|---|------------------------|
| • Deputy Supervisor | Michael Nolan |
| • Deputy Town Clerk/Collector | Kim Skellie |
| • Deputy Registrar | Kim Skellie |
| • Deputy Highway Supt. | Richard Bentley |
| • Chairman of Assessors | Jean McLenithan |
| • Chairman of Planning Board | Noel Hanf |
| • Chairman Bd. Of Review | Neal Rea |
| • Budget Officer to Supervisor | Donna Nolan |
| • Court Clerk | Lorie Christian Atwell |
| • Registrar of Vital Statistics /
Planning Board Clerk /
Records Management Officer | Tammy Skellie-Gilbert |
| • Town Historian | Sharon Dunn |

- Dog Warden Edward Holland & Nancy Quell
- Attorney for Town D. Alan Wrigley
- Health Officer / Jay B. Skellie
Wetlands/FEMA Administrator
- Health Board Town Board

RESOLUTION #4-18

A motion by Councilman Rouse, seconded by Councilman Rea; Resolution passed 5-0, **that the bank depository for the Supervisor, Justice and Town Clerk-Tax Collector accounts will be the Greenwich Branch of the Glens Falls National Bank & Trust.**

RESOLUTION #5-18

A motion by Councilman Nolan, seconded by Councilman Rich; Resolution passed 5-0, **giving the Highway Superintendent permission to spend up to \$3,000 maximum per month or \$1,000 per item without permission of the Town Board.**

RESOLUTION #6-18

A motion by Councilman Rouse, seconded by Councilman Nolan; Resolution passed 5-0, **giving the Supervisor permission to invest Town money in interest bearing accounts.**

RESOLUTION #7-18

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **selecting the *Eagle Press* as the official newspaper of the Town of Jackson.**

RESOLUTION #8-18

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0, **establishing mileage reimbursement at \$.32/mile.**

RESOLUTION #9-18

A motion by Councilman Nolan, seconded by Councilman Rouse; Resolution passed 5-0, **giving the Town Supervisor permission to pay certain monthly bills in advance of the regular monthly meetings if the due date is too close to the meeting date, thus making the payment late (i.e. phone bill, internet, electric).**

RESOLUTION #10-18

A motion by Councilman Nolan, seconded by Supervisor Skellie; Resolution passed 5-0, **to appoint Councilwoman Rich as auditor of the 2017 Town Clerk-Tax Collector’s accounts, and Councilmen Rea and Rouse as auditors of 2017 Justice accounts.**

2019 Fire Contracts – Due to recent developments in the law and requirements for reporting to Towns, the Town’s attorney has recommended certain additional provisions be inserted into the 2019 fire contracts. After some discussion, the Board suggested the Town send a letter with the attorney’s recommendation to the four fire departments that serve Jackson and ask for their input.

Law to opt-out of certain energy systems – Supervisor Skellie shared a law that extends opting-out of tax exemptions for certain energy systems including farm waste energy, micro-hydroelectric energy, fuel cell electric generating equipment, micro-combined heat and power generating equipment, electric energy storage equipment and electric energy storage systems. The Board was asked to consider whether or not Jackson should pursue such a law.

Supervisor Report –

- The Center Falls Bridge will not be opening again for some time. While completing the repairs and painting, additional structural issues were identified. The estimated cost for the additional repairs is \$180,000. The County will learn soon if state aid will be available.
- Robert Henke will continue as Chairman of the Board of Supervisors. John LaPointe will serve as Vice-Chairman and Dan Shaw will serve as the County Budget Officer.

RESOLUTION #11-18

A motion by Councilman Nolan, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve payment of the following bills as audited on January 3, 2018, Abstract #1 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	1-6	\$3,080.17
Highway	1-10	\$10,452.02

RESOLUTION #12-18

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 4-0 with Supervisor Skellie abstaining, **to re-certify the established standard six (6) hour workday for the position of Town Supervisor and that based on the three (3) month record of activities, a total of 1.93 days worked per month will be reported to NYS Retirement.**

RESOLUTION #13-18

A motion by Councilman Nolan, seconded by Councilwoman Rich; Resolution passed 5-0, **to re-certify the established standard eight (8) hour workday for the position of Chair of Assessors based on the three (3) month record of activities, a total of 4.52 days worked per month will be reported to NYS Retirement. Be it further resolved, to re-certify the standard eight (8) hour workday for the positions of Highway Superintendent and Town Clerk.**

The meeting was adjourned at 2:00 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk