

**Town of Jackson Town Board Meeting  
February 7, 2018**

**12:30 PM      COMMUNITY CHANGE AGENT PROGRAM**

Presented by Christina Becker, Cambridge ~~Librarian-Director~~ &  
Carman Bogle, Village of Cambridge Mayor

The Cambridge Library was selected as one of six libraries in New York State to participate in a pilot called *Community Change Agent Program* which helps to build sustainability in the communities. Cambridge's program has been so successful in the initial stages that a case study may later be completed. Christina Becker and Carman Bogle were present to lead the Town Board through an exercise that identifies aspirations, challenges and changes for the greater Cambridge area. Comments were relatively similar to the survey Jackson conducted in 2015. The topics discussed were 1) the need for consistent, cost-effective, community-wide cell and internet service; 2) increasing the use of local educational resources (FFA, BOCES programs, distance learning); and, 3) the goal of keeping our region rural while still welcoming the public to visit. At the conclusion of the session, Ms. Becker stated that Jackson's comments were consistent with other local groups with whom they've already met.

**1:13 PM      REGULAR TOWN BOARD MEETING**

The Town Board of the Town of Jackson met on February 7, 2018 at 1:13 pm at the Town Hall for the regular monthly meeting.

**PRESENT:**

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman (absent)
- Edward Rouse..... Councilman
- Sean Carney..... Highway Superintendent (absent)
- Tammy Skellie-Gilbert..... Town Clerk
- Donna Nolan..... Budget Officer
- Carl Ackley..... Town Justice

**Also Present:** Christine Eldred (Eagle Press)

**RESOLUTION #14-18**

A motion by Councilman Rea, seconded by Councilman Nolan; Resolution passed 4-0, **to approve the January 3, 2018 Town Board minutes as written.**

**RESOLUTION #15-18**

A motion by Councilman Rouse, seconded by Councilman Rea; Resolution passed 4-0, **to approve the Town Clerk & Supervisor Reports for January 2018 as follows:**

Town Clerk Fees to Town	\$117.54
Supervisor Receipts	\$686,839.65
Supervisor Disbursements	\$69,827.62

**REPORTS**

**Highway** – Due to the snowstorm on the day of this meeting, Supt. Carney was not present. However, he had secured three quotes for two overhead doors that need replacing at the Highway Garage.

- Madsen Overhead Doors - \$3,998
- Winchip Door - \$4,248
- Overhead Door Co. - \$4,908

**RESOLUTION #16-18**

A motion by Councilman Nolan, seconded by Councilman Rouse; Resolution passed 4-0, **to approve purchasing overhead doors from Winchip Door for \$4,248.**

Supt. Carney also requested quotes for an overhead door opener for the door where the payload is parked. Although the Board reviewed the following quotes, they tabled a decision until March when the Highway Supt. could be present.

- Madsen Overhead Doors - \$1,335
- Winchip Door - \$1,650
- Overhead Door Co. - \$1,285

**Planning Board – (written report)**

- Greg Baratto was granted a conditional approval for a boundary line adjustment (BLA) between his restaurant parcel and apartment/storage unit parcel located on State Route 22 and County Route 61. The approval will become effective once the surveyor corrects the dimensions of BLA on the map.
- The Planning Board along with Mike Morgan had a lengthy discussion regarding accessory buildings on small, non-buildable lots on or near the lakes; potential septic issues; and, what authority the Town, County or State may have to regulate such structures.

**Historian/Washington Co. CARES** – No report.

**Court** – Justice Ackley was present with a letter from Service Education, Inc. (SEi) who supplies the computer software used by the Court. The letter states that effective January 3, 2018, the NYS Unified Court System has purchased all rights and ownership of The CourtRoom Program from SEi and that there will be no further license fees for software and customer support. Over the years, the license fees have increased substantially. In 2017, Jackson paid \$1,140.00.

## **OLD BUSINESS**

**Town Hall Ramp** – The quote for installing a new ramp at the Town Hall has been reduced to \$1,864.56. This figure does not include lighting. The County will provide approximately \$1,400 towards the project. The Cambridge Masons have agreed to provide volunteer labor. The Town will need to cover any remaining costs.

**Annual Volunteer Town Dinner** – The date of the Annual Volunteer Dinner may be changed. The Town Clerk will notify everyone as soon as a new date has been determined. [**Note: two days after the meeting, it was determined that the date WILL REMAIN on March 2<sup>nd</sup>!**]

**Law to opt-out of certain energy systems** – The Board has decided not to take action, at this time, on a law to opt-out of certain energy systems.

**SAM Grant** – Jackson’s SAM Grant is currently under environmental review.

## **NEW BUSINESS**

**Town Clerk-Tax Collector Audit** – Due to the snowstorm, auditing the Town Clerk-Tax Collector’s accounts has been postponed until a later date.

**2018 Mowing of the Battenkill Cemetery** – The Town Board will ask the student who mowed the Battenkill Cemetery last summer, if he would like to do it again this summer. This would contribute to his community service hours.

**Committee to Review Culvert Bridge Bids** – Letters seeking bids to rebuild culvert bridges in town were mailed to 15 engineering companies. The Town Supervisor has appointed a three-person committee to review the bids including Supt. Carney, Councilman Nolan and Rea.

**Printer/Copier/Scan/Fax** – The 10 year old Dell printer/scanner/fax unit in the Town Clerk’s office has not been working properly for a while. In addition, the 9 year old Toshiba copier needs service. The Town Clerk suggested that the Dell unit be disposed of and purchase a new all-in-one unit. In addition, she suggested that the Toshiba be serviced and then given it to the Assessors for their use. Currently, the Assessors use another unit that is much more expensive to use. Three quotes obtained:

- **Electronic Office Supplies**

Toshiba ES-2802-af NYS Contract for	<b>\$1,375.00</b> (state contract)
- Annual service contract \$299.00	
- Toner - 14,600 copies \$103.00	
  
- **Seeley Office Systems**

Konica Minolta 4050	<b>\$1,350.00</b> (refurbished unit)
(includes all service, parts, labor and toner for 12 months)	
- Toner - 20,000 copies \$120.00	

- **WB Mason**  
 HP Laser Jet Pro MFP 426 **\$299.00** (on sale)
  - 3yr. Phone support/next day service \$145.99  
 or delivery of new unit
  - Toner - 3,000 copies / 95% yield \$119.00  
 OR – 9,000 copies / 95% yield \$179.00

**RESOLUTION #17-18**

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 4-0, **to approve purchasing the HP Laser Jet Pro with the three-year plan for \$444.99.**

**Fire-proof Storage Unit for Town Documents** – Councilman Nolan commented that he believes we should purchase a fire-proof storage unit for the Town’s permanent documents.

**Supervisor Report –**

- Recently WTEN 10 News conducted an on-site interview with Jackson residents John and Doreen Thomas who have had one of their prize collies selected to participate in the Westminster Dog Show this month. To view the footage, go to: <http://news10.com>. In the Search Box, type: John and Doreen Thomas.

**RESOLUTION #18-18**

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 4-0, **to approve the following budget transfer:** \$35.74 from A1990.4 Contingent to A8160.4 Refuse & Garage

**RESOLUTION #19-18**

A motion by Councilman Rouse, seconded by Councilman Rea; Resolution passed 4-0, **to approve payment of the following bills as audited on February 7, 2018, Abstract #2 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	7-30	\$104,043.08
Highway	11-31	\$33,849.37

**RESOLUTION #20-18**

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 4-0, **to approve the audit of the Supervisor’s 2017 accounts.**

The meeting was adjourned at 2:42 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC  
 Town Clerk

(Corrections in tracking)