

**Town of Jackson Town Board Meeting  
March 7, 2018**

<These minutes may be subject to Town Board approval>

The Town Board of the Town of Jackson met on March 7, 2018 at 1:00 pm at the Town Hall for the regular monthly meeting.

**PRESENT:**

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Sean Carney.....Highway Superintendent (1:22)
- Tammy Skellie-Gilbert..... Town Clerk
- Donna Nolan..... Budget Officer
- Sharon Dunn..... Historian/CARES

**Also Present:** Richard Farrell (Eagle Press)

**RESOLUTION #21-18**

A motion by Councilman Nolan, seconded by Councilman Rouse; Resolution passed 5-0, **to approve the February 7, 2018 Town Board minutes with one correction.**

**RESOLUTION #22-18**

A motion by Councilman Rea, seconded by Councilman Rich; Resolution passed 5-0, **to approve the February 2018 Town Clerk Report as submitted & Supervisor Report with one correction:**

Town Clerk Fees to Town	\$69.01
Supervisor Receipts	\$4,854.76
Supervisor Disbursements	\$169,567.14

**REPORTS**

**Highway**

- Cambridge-Battenville Road resident, Steve Fortin asked the Town Clerk to share that he would like the remaining dirt portion of his road to be paved this summer.
- The loader received a new tire for \$2,040. There are concerns about its fuel pump.
- Although the Board feels an electric door opener should be installed on the loader’s bay, they decided to postpone a decision about the purchase until after winter when they can assess the highway budget.

### **Planning Board – The Planning Board**

- Completed review of Bob & Irene Headwell’s minor subdivision;
- Completed review of Carol Rich’s sketch plan for a minor subdivision;
- Discussed follow-up procedures after boundary line adjustment approvals; and
- Discussed non-buildable lots and septic issues again with Mike Morgan.

### **Historian**

- March 8<sup>th</sup>, 7 pm - Steve Butz will give present at the Salem Courthouse on Shay’s Settlement on Egg Mountain.
- March 13<sup>th</sup>, 7 pm - Terry Gay to speak at the Fort Miller Reform Church on History of Suffrage in Washington-Warren Counties.
- April 15, 2 pm – Robert Mulligan will portray Rice Bull, Union Soldier of the 123<sup>rd</sup> Regiment Washington County at Freight Depot, Hubbard Hall.

### **Washington Co. CARES – Senior Advisory Council**

- Dolores Mullen, President of the Cambridge Valley Seniors Club will be honored as Senior of the Year at a luncheon on May 11 at 10 am at the Kingsbury Firehouse.
- New Medicare Cards will be issued randomly starting April 2018. Everyone should receive their card by April 2019.
- A *Scam Pyramid* has been created to help education people. Town Clerk’s office has a copy.
- Additionally, the Town Clerk has a copy of the resources/services/phone numbers available from Washington County Office for the Aging and Disabilities Resource Center.
- Caitlin Johnston who serves as the Meal Site Manager for Washington County’s Aging & Disabilities Resource Center (Pop-Up Coordinator) has coordinated several well-attended “Pop-Up” events in the County during the first quarter of the year.

### **OLD BUSINESS**

**Fire District Contracts** – Supervisor Skellie met with representatives the four fire districts that serve the Town of Jackson. They reviewed a list of items that Jackson’s Town Attorney recommended for inclusion to the 2019 contracts. By the end of the meeting, the group agreed to add two items to the new contracts including:

1. Provide to the Town by January 31<sup>st</sup> of each year a copy of their current operating budget; and
2. Provide a written and verbal presentation to the Town Board at a meeting designated by the Town, detailing activities for the prior year, including call statistics.

**SAM Grant** – The SAM Grant from DASNY is at the stage of the second “desk audit.” Once completed it will move onto counsel, then to the Senate at which time DASNY will have no control over how quickly it will be approved.

**2018 Mowing of the Battenkill Cemetery** – Connor Record has agreed to mow the Battenville Cemetery again this summer as part of his community service hours.

**Culvert Bridge Bids** – Three *Expression of Interest* letters were submitted for review for the culvert bridge projects. Using a scoring tool, the committee recommended one company.

**RESOLUTION #23-18**

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0, **to select Greenman-Pederson, Inc. as the engineering firm for our culvert bridge projects.**

**NEW BUSINESS**

**RESOLUTION #24-18**

A motion by Councilman Rouse, seconded by Councilman Rich; Resolution passed 5-0, **to approve the audit of the Town Clerk-Tax Collector's 2017 accounts.**

**Supervisor's Report -**

- Internet upgrades are being awarded across the County. One section of Jackson will benefit although the exact area is still unknown.
- Jack McMillan was selected as the temporary Washington County DPW Superintendent.
- Ag & Markets cited the Dog Warden for several issues which are being addressed.

**Town Dinner Thank You** – Sharon Dunn and the Planning Board would like to express their appreciation to the Town Board for the Volunteer Dinner that was held March 2<sup>nd</sup>.

**RESOLUTION #25-18**

A motion by Councilman Rea, seconded by Councilman Rich; Resolution passed 5-0, **to approve the following budget transfers:**

- \$299.99 from A1410.4 Town Clerk to A1410.2 Town Clerk Equipment
- \$3,753.00 from A1990.4 Contingent to A1620.4 Town Building

**RESOLUTION #26-18**

A motion by Councilman Rich, seconded by Councilman Rouse; Resolution passed 5-0, **to approve payment of the following bills as audited on March 7, 2018, Abstract #3 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	31-41	\$5,463.08
Highway	32-54	\$20,412.48

The meeting was adjourned at 2:24 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC  
Town Clerk