

**Town of Jackson Town Board Meeting
May 2, 2018**

The Town Board of the Town of Jackson met on May 2, 2018 at 8:00 pm at the Town Hall for the regular monthly meeting.

PRESENT:

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman (absent)
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Sean Carney.....Highway Superintendent
- Tammy Skellie-Gilbert..... Town Clerk
- Donna Nolan..... Budget Officer
- Sharon Dunn..... Historian/CARES

Also Present: Christine Eldred, The Eagle Press

RESOLUTION #34-18

A motion by Councilman Rouse, seconded by Councilman Rea; Resolution passed 4-0, **to approve the April 4, 2018 Town Board minutes as written.**

RESOLUTION #35-18

A motion by Councilman Rich, seconded by Councilman Rea; Resolution passed 4-0, **to approve the April 2018 Town Clerk and Supervisor Reports as follows:**

Town Clerk Fees to Town	\$5,242.88
Supervisor Receipts	\$17,980.71
Supervisor Disbursements	\$34,296.10

REPORTS

Highway

- The highway department has been tending to storm clean-up, cutting brush and prepping the Murray Hollow Road site for the new bridge.
- Supt. Carney met with NYMIR’s (the Town’s insurance company) Henry van de Heever who completes risk assessments. Afterward, Mr. van de Heever met with the Town Clerk.
- The department completed the annual defensive driving course.

RESOLUTION #36-18

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 4-0, **to place the 2005 truck box on the Auctions International website.**

Planning Board – The Planning Board

- Approved Carol Rich’s one-lot minor subdivision;
- Reviewed a sketch plan for George and Joan Covell’s property where they merged their two lots on County Route 61 and now wish to separate the lots because their buyer wants only the half that includes the residence. This will require a second meeting in May because of the deadlines stated in the contract with the buyer. The meeting will be held on Wednesday, May 23rd at 7 pm.
- Discussed the process for the expected subdivision on which the transfer station, the county highway building and the fuel facility are located. If none of the uses are going to change or expand, substantially, the subdivision will be straightforward. However, if in the future any of the three uses is going to change, site plan approval will be required. This project will also be on the Planning Board agenda for May 23rd.
- Discussed with Mike Morgan the plan for an enclosed 30’ sign at the Hedges Lake boat ramp. Given the size of the proposed sign, site plan approval will be required.

Historian/Washington Co. CARES (Senior Advisory Council)

- Historian Sharon Dunn submitted her resignation from the position as Historian effective June 30th. She will continue to serve on the Senior Advisory Council.
- Mrs. Dunn shared an example of the new Medicare cards that have begun to be sent out.
- The Cambridge Library Director is hosting information sessions on Alzheimer’s disease on Wednesdays, May 23rd and June 20th from 11- 12noon.
- Scam alerts continue to be a major concern including scams on the computer.
- May is Older Americans Month.

OLD BUSINESS

SAM Grant – Jackson’s SAM Grant from DASNY has been approved by the state legislature. It is now in the hands of the Division of Budget before it goes back to DASNY. Since the application has moved through the steps with no issues, Jackson will move forward with the project.

TOWN HALL RAMP

Mark Mahoney will secure the building permit for the Town Hall ramp from the County so the project can be completed prior to the Tuesday, June 26th Federal Primary.

NEW BUSINESS

NYS Town Clerk of the Year

RESOLUTION #37-18

A motion by Supervisor Skellie, seconded by Councilman Rea; Resolution passed 4-0, **to congratulate the Town of Hebron Town Clerk Dorothy “Dotty” Worthington on being selected the 2018 NYS Town Clerk of the Year at the NYS Town Clerk Association’s Annual Conference on April 24, 2018 at the Desmond Hotel in Albany.**

2018 Tentative Tax Roll

The 2018 Tentative Tax Roll has been linked to the Town's homepage for review. The Open Book dates are also listed on the homepage for anyone interested in meeting with an Assessor.

Supervisor's Report - Supervisor Skellie shared the following:

- The Town of Jackson received the remaining grant funds of \$3,189 from Washington County for a previous culvert project.
- A website will be established for residents to determine which internet provider will be serving each area. Please note that not all areas will be covered.
- County Route 61 from Battenville to Shushan will be paved this summer. Hopefully, the high knoll at the intersection of County Route 61 and Skellie Road will be lowered to improve the line of site for motorists.
- Washington County has hired former Jackson resident Debbie (Hynick) Donohue as the new Washington County Department of Public Works Superintendent. She will begin May 10th. To ensure a smooth transition, Interim Supt. Jack McMillan will continue in his role for a few additional weeks after Supt. Donohue begins.

RESOLUTION #38-18

A motion by Councilman Rich, seconded by Councilman Rouse; Resolution passed 4-0, **to approve payment of the following bills as audited on May 2, 2018, Abstract #5 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	53-61	\$1,061.77
Highway	70-95	\$21,928.95

9:05 PM

RESOLUTION #39-18

A motion by Councilman Rich, seconded by Councilman Rouse; Resolution passed 4-0, **to move into an Executive Session for the purpose of discussing proposed, pending or current litigation.**

9:18 PM

RESOLUTION #40-18

A motion by Councilman Rich, seconded by Councilman Rouse; Resolution passed 4-0, **to close the Executive Session.**

RESOLUTION #41-18

A motion by Councilman Rea, seconded by Councilman Rich; Resolution passed 4-0, **to give the Supervisor the authority to select an attorney to represent the Town of Jackson in the Weaver/Gailor dog case that has been moved to the Town of Salem Court.**

The meeting was adjourned at 9:20 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk