

Town of Jackson Town Board Meeting June 6, 2018

The Town Board of the Town of Jackson met on June 6, 2018 at 8:00 pm at the Town Hall for the regular monthly meeting.

PRESENT:

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Sean Carney..... Highway Superintendent
- Tammy Skellie-Gilbert..... Town Clerk
- Donna Nolan..... Budget Officer
- Sharon Dunn..... Historian/CARES

Also Present: Renee Bouplon, ASA; Christine Eldred, The Eagle Press; Jim Sheldon, Woody Hill Farm

RESOLUTION #42-18

A motion by Councilman Rea, seconded by Councilman Rich; Resolution passed 5-0, **to approve the May 2, 2018 Town Board minutes as written.**

RESOLUTION #43-18

A motion by Councilman Rouse, seconded by Councilman Nolan; Resolution passed 5-0, **to approve the May 2018 Town Clerk and Supervisor Reports as follows:**

Town Clerk Fees to Town	\$16,931.07
Supervisor Receipts	\$17,577.30
Supervisor Disbursements	\$50,781.04

Letter of Endorsement – Renee Bouplon from Agricultural Stewardship Association and Jim Sheldon from Woody Hill Farms were present to ask for the Town Board’s support for Woody Hill’s application for Round 16 of the Farmland Protection Implementation Grants Program. The application seeks to protect 285 acres of farmland in the Town of Jackson which lies predominately along the Batten Kill. If the grant is approved a conservation easement would be placed on the property to restrict development beyond agricultural use. The Town Board reviewed a draft letter of endorsement.

RESOLUTION #44-18

A motion by Councilman Rouse, seconded by Councilman Nolan; Resolution passed 4-0, **to approve the letter of endorsement, as written, to support Woody Hilly Farm's application for the Farmland Protection Implementation Grants Program.**

(Supervisor Skellie recused himself from this agenda item and the vote since he is an adjacent land owner and currently does business with Woody Hill Farms.)

REPORTS

Highway

- Supt. Carney attended Highway School at Cornell University in early June.
- The entire department completed annual CPR and MSHA (mine safety) training.
- The department continues preparation for road paving.
- The backhoe's internal brakes are beginning to fail and the wheel loader's injection pump has broke down. Both are expensive repairs. Supt. Carney will contact Capital Tractor for prices on brake repair and will research if there are any used loaders available. The Town has spent a lot of money on the loader and updating to a newer model may be more cost-effective.

RESOLUTION #45-18

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0. **Pursuant to the provisions of Section 284 of the Highway Law, the Jackson Town Board agrees that moneys levied and collected for the repair and improvement of highways and received from the State for the repair and improvement of highways, shall be expended as follows:**

General Repairs: The sum of approximately \$255,000.00 may be expended for general repairs upon 57.75 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

Improvements: The following sum shall be set aside to be expended for the improvement of the following town highway:

- (a) On the road, commencing at intersection of State Route 22 and Johnson Road for the entire length of .2 miles. There shall be expended not over the sum of \$40,064.00.

Type:	6
Thickness:	2.5 inches
Width of traveled surface	approx. 18 feet
Sub base	2 feet gravel

- (b) On the road, commencing at the intersection of County Route 62 and Rouse Road leading to Dunbar Road, a distance of .7 miles. There shall be expended not over the sum of \$83,696.00.

Type:	Binder or stone and oil
Thickness:	2.75 inches of binder and 2 coats of stone and oil
Width of traveled surface	18 feet

Sub base 2 feet gravel

- (c) On the road, commencing at the intersection of Carney Cassidy and Skellie Roads and leading southwest to railroad tracks, a distance of .7 miles. There shall be expended not over the sum of \$79,328.00.

Type: Binder
Thickness: 2.75 inches
Width of traveled surface 20 feet
Sub base 2 feet gravel

- (d) On the road, commencing at the intersection of Reafield Farm and Scotch Hill Roads and leading east to McGuire house (56 Scotch Hill) a distance of .5 miles. There shall be expended not over the sum of \$40,000.00.

Type: 6
Thickness: 1.5 inches
Width of traveled surface 19 feet
Sub base gravel and overlay

RESOLUTION #46-18

A motion by Councilman Rea, seconded by Councilman Rich; Resolution passed 4-1 with Councilman Rouse voting against, **to accept the bid of \$710.00 on Auctions International for the 2005, 14 ft. side dump box.**

Planning Board – The Planning Board

- Approved Covell's one-lot minor subdivision;
- Talked with County Administrator Chris DeBolt about the challenge of completing the SEQR for the County's subdivision application of the Transfer Station.

Historian – The Supervisor has contacted a resident about serving as Town Historian, but the resident has not yet made a final decision.

Washington Co. CARES (Senior Advisory Council)

- Sharon Dunn attended the 2nd quarter Senior Advisory Council meeting.
- She shared a printed booklet that outlines an array of services available through the Office of the Aging and Disability Services as well as chart of county services and how they overlap.
- Pop-Up events are scheduled throughout the county. The Town Clerk's office has a flyer of the *Free Legal Information Series* offered the second Thursday of each month 6:00-7:30 pm from June to December at the Greenwich Library. Topics aren't just for seniors.
- There will be a Citizen Preparedness Program through Washington County Public Safety at the Greenwich VFW on Wednesday, June 20th from 1-3 pm.
- The Cambridge/Greenwich/Schuylerville public libraries will be offering free tutoring to strengthen reading skill for adults ages 18 and up.

- The Cambridge Seniors are still seeking an affordable meeting site. Meanwhile there are ongoing fundraisers being held.
- Washington County Senior Picnic is scheduled for Sunday, July 1st.
- June is Elder Abuse Month.

OLD BUSINESS

SAM Grant – Jackson’s SAM Grant from DASNY is still with Division of Budget. The Town Clerk was told by a GPI engineer that the time to start the project is running out and that the project may have to wait until 2019. Supervisor Skellie felt we should continue to push forward with the hope of still completing project by September 30th.

TOWN HALL RAMP - The crew to build the Town Hall ramp should be starting soon.

DOG CASE – The Town has hired Erika Sellar Ryan to represent the Town in the dog case that was moved to the Town of Salem.

NEW BUSINESS

Blue Flame 2018-19 program option – Blue Flame Gas Co. sent their 2018-19 heating season program offers. The Supervisor will contact Blue Flame to negotiate a deal for Jackson.

Jackson Town Picnic – The Jackson Town Picnic is scheduled for Friday, July 27 at 6 pm at the Cambridge American Legion. Councilwoman Rich will contact Lewis Steele about the posters.

Insurance Indemnification and Safety Agreement – The Town’s insurance carrier NYMIR requested that Jackson approve an *Insurance Indemnification and Safety Agreement*. NYMIR provided a sample agreement which our Town Attorney approved.

RESOLUTION #47-18

A motion by Councilman Rouse, seconded by Councilman Nolan; Resolution passed 5-0, **to adopt NYMIR’s *Insurance Indemnification and Safety Agreement* for use in Jackson.**

Harassment Policy – NYMIR has also asked that Jackson adopt a Harassment Policy which is different from the *Workplace Violence Prevention Policy Statement* that was updated and approved in February 2013. The Board members asked to table the topic until July after they’ve had more time to review it.

RESOLUTION #48-18

A motion by Councilman Rea, seconded by Councilman Rich; Resolution passed 5-0, **to approve of the following budget transfer:**

- **\$32.54 from A1620.4 Town Buildings Misc to A1620.4 Town Buildings Garage**

RESOLUTION #49-18

A motion by Councilman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to approve payment of the following bills as audited on June 6, 2018, Abstract #6 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	62-73	\$794.64
Highway	96-117	\$26,693.61
Machinery	114	\$45,445.00

The meeting was adjourned at 10:05 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk