

**Town of Jackson Town Board Meeting
July 11, 2018**

The Town Board of the Town of Jackson met on July 11, 2018 at 8:00 pm at the Town Hall for the regular monthly meeting.

PRESENT:

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Sean Carney.....Highway Superintendent (8:25)
- Tammy Skellie-Gilbert..... Town Clerk
- Donna Nolan..... Budget Officer
- Sharon Dunn.....Historian/CARES
- Noel Hanf.....Planning Board Chair

Also Present: Holden Clous; Darcy Hunt; Christine Eldred, The Eagle Press; Lewis Steele

RESOLUTION #55-18

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to approve the June 6th, 20th and 27th, 2018 Town Board minutes as written.**

RESOLUTION #56-18

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the June 2018 Town Clerk and Supervisor Reports as follows:**

Town Clerk Fees to Town	\$356.10
Supervisor Receipts	\$17,906.00
Supervisor Disbursements	\$110,136.06

PUBLIC COMMENT

A resident living in the southern portion of town was present to ask the Town Board about potential violations being committed by an adjacent property owner including the installation of a mobile home without a permit, garbage and debris littering the property, illegal burning and possibly encroaching on neighboring property with a recently built driveway. Supervisor Skellie will look into the issues regarding the mobile home. If illegal burning is occurring, the County Sheriff’s Department or DEC should be contacted. The resident was also encouraged to contact the county for a survey map of their property. If there isn’t a map on file, it was recommended that a survey be completed.

REPORTS

Planning Board – The Planning Board

- Approved Washington County’s one-lot minor subdivision of the Transfer Station; and,
- Completed a portion of a sketch plan on the Calabrese Community Solar project.

Historian – The initial person Supervisor Skellie contacted about serving as the new Town Historian declined the position. Supervisor Skellie will contact another resident. Sharon Dunn was contacted by members of the Class of 1953 who attended Schoolhouse #3 at the intersection of County Route 61 and Skellie Road. They requested to see the display boards Mr[s]. Dunn created for the *Country Schoolhouse Association of American* tour in 2015. She’s planning a meeting date with them.

CARES – no report

Highway – Summer paving on town roads should be completed by August 1st. Supt. Carney does not yet have information on a used backhoe.

OLD BUSINESS

Jackson Town Picnic – Lewis Steele with assistance from Lisa Otey got the picnic posters updated and distributed throughout the region. Articles have been in the *Eagle* and *Journal/Press*. The Jackson Town Picnic is scheduled for Friday, July 27 at 6 pm at the Cambridge American Legion.

SAM Grant – The Revenue Anticipation Note was finalized and funds received. The Budget Officer expressed concern about repayment if the State continues to delay progress.

Town Hall Ramp – no update

RESOLUTION #57-18

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0, **to approve NYMIR’s sample Harassment Policy for the Town of Jackson with a few word modifications (i.e. Town Supervisor instead of Human Resource Manager).**

NEW BUSINESS

RESOLUTION #58-18

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve 2018-19 insurance proposal provided by NYMIR in the amount of \$13,927.59.**

Bicentennial Time Capsule – Supervisor Skellie received a letter in early July from Bettie (Kinnin) Lyons who served on a Cambridge American Bicentennial Committee in 1976 comprised of the towns of Jackson, Cambridge and White Creek as well as the Village of Cambridge. One of the tasks completed was a time capsule buried in November of 1976 near the big rock and cannon in the park beside the Glens Falls National Bank. Originally there was a bronze plaque attached to the rock illustrating a survey of where the capsule was located. Unfortunately, the plaque has been missing for

many years. Recently, Mrs. Lyons found copies of the survey and sent them to each municipality to file, scan, preserve, etc. in hopes the citizens in 2076 will open the capsule as part of their celebration.

Eagleville Road/Bridge Issues – The Town Clerk has received emails from two residents (one Jackson, one Salem) each residing near the Eagleville Road Bridge. Both expressed concern about the large, out-of-town crowds that park and congregate along the road to gain access to the Batten Kill. Visitors park cars on both sides of the road, sometimes blocking driveways, leaving only a single lane for vehicles to pass. Additionally, substantial amounts of trash are left behind for the local residents to pick up. One resident stated that the issue gets worse each year, but this year (on the 4th of July-Wednesday) he was threatened on his own property. The County Sheriff’s Department is aware of the problem and was present the 4th of July evening. Some tickets were issued. The Town Board felt this issue should be handled by law enforcement.

RESOLUTION #59-18

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 5-0, **to approve the audit committee’s review of 2017 Justice books on June 20, 2018.**

Supervisor’s Report – The County tax auction will be held on Saturday, July 28, 2018.

9:00 PM

RESOLUTION #60-18

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to move into an Executive Session for the purpose of discussing the employment status of a particular person.**

9:15 PM

RESOLUTION #61-18

A motion by Councilman Rouse, seconded by Councilman Rea; Resolution passed 5-0, **to close the Executive Session.**

RESOLUTION #62-18

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 4-1 with Rouse voting against, **to end the employment of Sylvia Arnold as cleaning person for the Town Hall effective July 31, 2018 because she will be moving out of Jackson at the end of the month.**

One resident has expressed interest in the cleaning position. The Board agreed to pay two-hours at \$12/hour to get the building thoroughly cleaned then one hour every other week at \$12/hour thereafter. The Town Clerk will check with the interested resident.

RESOLUTION #63-18

A motion by Councilman Rea, seconded by Councilman Nolan; Resolution passed 5-0, **to approve of the following budget transfer:**

- **\$579.96 from A1620.4 Town Buildings Miscellaneous to A1620.4 Town Buildings Fuel**

RESOLUTION #64-18

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 5-0, **to approve payment of the following bills as audited on July 11, 2018, Abstract #6A and #7 authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General 6A	74	\$754.75
General 7	75-93	\$2,107.57
Highway 7	118-141 (excluding #135-136	\$23,846.96
Machinery 7	135-136	\$980.00

The meeting was adjourned at 9:32 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk

Correction in [bold]