

**Town of Jackson Town Board Meeting
November 7, 2018**

The Town Board of the Town of Jackson met on November 7, 2018 at 8:00 pm at the Town Hall for the regular monthly meeting.

PRESENT:

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Sean Carney..... Highway Superintendent
- Tammy Skellie-Gilbert..... Town Clerk
- Donna Nolan..... Budget Officer
- Sharon Dunn..... CARES

Also Present: Nashus Alexander, Cambridge Fire Department; Christine Eldred, Eagle Press; Bob Graham and Joe Wever, Salem Fire Department

8:03 PM PUBLIC HEARING – LOCAL LAW #1 OF 2018

Supervisor Skellie opened the public hearing to welcome comments regarding Local Law #1 of 2018 – Override the Tax Levy. Jackson’s 2019 tax cap is 2.41%, however, the budget is currently more than 3%. There were no comments from the public. The hearing closed at 8:04 pm.

8:05 PM PUBLIC HEARING - 2019 PRELIMINARY BUDGET

Supervisor Skellie opened a second public hearing to welcome comments regarding the 2019 preliminary budget. Joe Wever from the Salem Fire Department presented an amended proposal altering their request from \$700 (4.375% increase) to \$500 (3.125% increase). The mandatory “cancer bill” is increasing fire department costs. All “interior” fireman (those trained to enter structures) must be covered under this new mandate (Salem has 17 “interior” people).

Nash Alexander from the Cambridge Fire Department echoed the same message as Salem stating they have 30 “interior” people to cover. Cambridge has requested a 5% increase each year for three years. They prefer to have three-year contracts with each municipality. The Jackson Town Board is concerned about such a large increase for three consecutive years. The hearing closed at 8:18 pm.

Fuel Bids – none submitted; To be re-posted for the December meeting.

OPEN REGULAR MEETING

RESOLUTION #84-18

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 5-0, **to approve the October 16, 2018 Town Board minutes as written.**

RESOLUTION #85-18

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the October 2018 Town Clerk and Supervisor Reports as follows:**

Town Clerk Fees to Town	\$268.42
Supervisor Receipts	\$27,085.11
Supervisor Disbursements	\$40,511.80

REPORTS

Highway – The Highway Department:

- patched culverts on Ackley and Skellie Roads;
- graded and graveled Carney-Cassidy Road;
- installed new signs on Skellie and Stanton Roads;
- stoned shoulders on Skellie Road;
- finished screening sand; and
- repaired several pieces of equipment.

New tires are needed for the 4-wheel drive pick-up. The cost could be \$1,200-1,300. Also, Caterpillar is offering zero percent financing for five year on a new loader. The Board suggested the Highway Supt. call for prices.

Planning Board – The Planning Board reviewed the Hedges Lake Campers Association site plan to construct an enclosed 26 sq. ft. sign to be built next spring near the boat launch.

CARES – Mrs. Dunn shared the following:

- There are flyers available to apply for HEAP (Home Energy Assistance Program).
- The legal program at the Greenwich Library on December 13th will be *Financial Planning for Retirement and Long-Term Care*. Register by calling 518-746-2572.
- Reminder to get one's flu and pneumonia shots.
- Medicare open enrollment goes until December 7, 2018. Contact the Office of the Aging and Disability Services for help navigating Medicare programs.
- The Cambridge Library is getting positive recognition and feedback about the variety of programs they offer to people of all ages.

Historian – Before an article was put in the Eagle, another resident asked about the Historian position. That individual decided not to pursue it at this time. The Town Clerk will write an article seeking an interested volunteer.

OLD BUSINESS

Town Hall Ramp – The ramp has been completed. The Board requested that a Thank You be placed in the Eagle for Mark Mahoney and the Cambridge Valley Lodge #481.

Town Hall Repairs (external) – still waiting for another quote.

RESOLUTION #86-18

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, to pass Local Law #1 of 2018 allowing for an override of the 2019 tax cap effective immediately upon filing with the Secretary of State.

Roll Call:

Supervisor Skellie	YES
Councilman Nolan	YES
Councilman Rea	YES
Councilman Rich	YES
Councilman Rouse	YES

2019 Preliminary Budget – Several budget items were adjusted the since the October 16th meeting including:

- adding one full-time person to the health insurance;
- adding \$1,000 to the Town buildings line item;
- adding another \$1,000 to dog control;
- agreeing to sign a one-year contract with Cambridge Fire Department at a 4% increase;
- agreeing to Salem’s request of a 3.125% increase; and,
- reducing the Highway staff salary increases to 2.5%;

RESOLUTION #87-18

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 4-1 with Nolan voting against, to adopt the 2019 budget as amended which includes a 3.58% increase (2.41% tax cap).

Total Appropriations:	\$1,017,658.81 (includes fire contracts)
Total Revenues:	-\$251,347.81
Total Unexpended Balance:	<u>- \$93,000.00</u>
Amount to be raised by 2019 Taxes	\$673,311.00

Roll Call:

Supervisor Skellie	YES
Councilman Nolan	NO
Councilman Rea	YES
Councilman Rich	YES
Councilman Rouse	YES

NEW BUSINESS

Washington County Hazard Mitigation Plan – The Washington County Hazard Mitigation Plan, written in 2016, has been finalized (August 2018). The County needs a resolution from the Town of Jackson adopting the plan.

RESOLUTION #88-18

A motion by Councilman Nolan, seconded by Supervisor Skellie; Resolution passed 5-0

WHEREAS, the Town of Jackson, with assistance from Washington County and Tetra-Tech, has gathered information and prepared its portion of the Washington County Hazard Mitigation Plan, and

WHEREAS, the Washington County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000, and

WHEREAS, the Town of Jackson is a local unit of government that has reviewed previous mitigation actions and identified proposed mitigation initiatives; and,

WHEREAS, the Town Board of the Town of Jackson has reviewed the Plan dated August 2018 and affirms that the Plan will be updated no less than every five years; and

NOW THEREFORE, BE IT RESOLVED by the Town Board that the Town of Jackson adopts the Washington County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan to the best of its ability.

4-H Clubs – Currently, a 4-H Club meets in the Town Hall one Sunday afternoon per month, although they do not have an established day (i.e. 3rd Sunday of each month). The current club has access to the building from an appointed Town official who has a key. Recently, another club has requested to use the building for their meetings on one Sunday afternoon per month. They, too, do not have a set day. With the Town Clerk's office now being housed in the Town Hall, there is increased concern about security. The Board told the Supervisor to make the decisions regarding use by 4-H Clubs.

Town Hall Building – An electrician will be installing two outlets and a phone jack on November 8th. Access to hot water is still needed. The Board agreed to have a secure, locked mailbox installed for the Town Hall.

RESOLUTION #89-18

A motion by Councilman Nolan, seconded by Supervisor Skellie; Resolution passed 5-0, **to approve purchasing and installing a secure, locked mailbox for the Town Hall.**

RESOLUTION #90-18

Bond Anticipation Note – Town Atty. D. Alan Wrigley has prepared the Bond Anticipation Note for the Town to renew the building repair loan of \$2,000 at a rate of 3%. See attachment at end of these meeting minutes.

Town Justice – Since the Town Justice race has not yet been decided, each of the candidates was notified of the training dates in December. This will allow each person to plan accordingly while we're waiting for a determination.

Supervisor's Report – The County is still finalizing the 2019 budget.

RESOLUTION #91-18

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the following budget transfers:**

- **\$300.00 from A1410.1A Deputy Town Clerk to A1410.4 Town Clerk**
- **\$100.00 from A1990.4 Contingent to A1410.4 Town Clerk**
- **\$7,529.40 from DA5120.4 Bridges to DA5130.4 Machinery**
- **\$1,212.48 from DA5140.4 Brush & Weeds to DA5130.4 Machinery**

RESOLUTION #92-18

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to approve payment of the following bills as audited on November 7, 2018, Abstract #11 and authorize the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	123-134	\$1,849.57
Highway	196-223	\$17,398.89

The meeting was adjourned at 10:00 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk