

**Town of Jackson Town Board Meeting
September 2, 2020**

The Town Board of the Town of Jackson met on September 2, 2020 at 8:00 pm at the Town Hall for the regular monthly meeting.

PRESENT:

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Tammy Skellie-Gilbert..... Town Clerk
- Sean Carney..... Highway Superintendent (8:22)
- Donna Nolan..... Budget Officer
- Amy Maxwell..... Planning Board Chair

Also present: Sharon Dunn, Christine Eldred, The Eagle

RESOLUTION #64-20

Following the reading of the minutes, a motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0, **to accept the August 5, 2020 Town Board minutes as written.**

RESOLUTION #65-20

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 5-0, **to approve the Town Clerk & Supervisor Reports for August 2020 as follows:**

| | |
|--------------------------|-------------|
| Town Clerk Fees to Town | \$10,663.24 |
| Supervisor Receipts | \$46,996.38 |
| Supervisor Disbursements | \$59,836.71 |

REPORTS

Presentation: Salem Fire Department

Bob Graham representing the Salem Fire Department shared the Fire Chief's Report for August:

- 15 calls (12 in Salem and 3 mutual aid)
- Evaluated three different brands of battery-operated hydraulic tools
- Held a sold-out Chicken BBQ fundraiser (3,300 dinners)
- Completed trainings and attended meetings
- Total volunteer hours 3,672 logged in 2020, thus far

Planning Board – Chairwoman Maxwell shared an update on the Planning Board meeting that was held at the Cambridge American Legion Pavilion on September 1st:

- Approved a one-lot subdivision of 10.88-acres located on State Route 313 owned by Barbara Malay. The land will be conveyed to Jeff and Victoria Ruggles and will be eventually combined with their two-acre lot.
- Completed the SEQR for a one-lot subdivision of 4.62-acres owned by Robert McGeoch on State Route 22. A public hearing is scheduled on October 6th.
- In an attempt to make the public more aware of the proposed solar project on State Route 22, Borrego Solar offered a general presentation and answered attendees’ questions. This was not a public hearing which will be held at a later date.

Highway – Supt. Carney reported the department’s activities in the month of August. On the day that the 2016 Chevy truck was to be picked up by the purchaser, the highway staff noticed an issue with oil leaking and dip-stick corrosion. According to Whalen Chevrolet, the cost for repairs would be \$300. After speaking with the Town Supervisor, the Highway Supt. called the purchaser and agreed to give the purchaser \$300 so he could make the repairs himself.

OLD BUSINESS

**County Planning Agency Review 2020 Agreement Renewal –
RESOLUTION #66-20**

A motion by Councilman Rouse, seconded by Councilman Rea; Resolution passed 5-0, **to rescind Resolution #58 of 2020.**

RESOLUTION #67-20

A motion by Councilman Nolan, seconded by Councilwoman Rich; Resolution passed 5-0.

WHEREAS, the Washington County Planning Agency was created by the Washington County Board of Supervisors as provided by Article 12 B of the General Municipal Law and Section 220 of County Law; and

WHEREAS, the provisions of General Municipal Law Article B, Section 239 l and m (GML 239) require local municipal bodies in Washington County to submit certain planning and zoning actions to the Washington County Planning Agency for said Agency’s review and recommendation unless excepted by an agreement approved by the municipal body; and the County Planning Agency that such matter is of a local rather than an inter-municipal or county-wide concern; and

WHEREAS, it is in the interest of the County and local municipal bodies for a local municipal body to be able to act on matters of local concern without being bound by the referral requirements of GML 239; and

WHEREAS, having such an agreement for exception of matters which are not of an inter-municipal or county-wide concern is not detrimental to the County or the Town of Jackson Planning Board; and

WHEREAS, the Washington County Planning Agency has established a process for exempting matters and actions of local concern from the referral requirements of GML 239; now, therefore, it be

RESOLVED, that the attached agreement entitled “*Exemption of Matters of Local Concern from County Planning Agency Review Agreement*” shall exempt actions of local concern under this agreement from the referral requirements of GML 239 shall exist between the County Planning Agency and the Town of Jackson Planning Board; and be it further

RESOLVED, that said agreement shall apply to planning and zoning reviews and actions of the Town of Jackson Planning Board; and be it further

RESOLVED, that a copy of this resolution with the attached agreement shall be provided to the Washington County Planning Agency; and be it further

RESOLVED, that this agreement shall take effect immediately.

NEW BUSINESS

2020 Retention & Disposition Schedule for NY Local Government Records – New York State Archives has revised and consolidated its local government records retention and disposition schedule (LGS-1) effective August 1, 2020. Local governments must adopt LGS-1 prior to utilizing it January 1, 2021.

RESOLUTION #68-20

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0.

RESOLVED, by the Town Board of the Town of Jackson that *Retention and Disposition Schedule for the New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for the New York Local Government Records (LGS-1)*, after they have met the minimum retention periods describe therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods; and
- (c) The LGS-1 will be in effect for use starting January 1, 2021.

Existing Law and Amendments –

RESOLUTION #69-20

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 5-0, **to schedule a public hearing on Wednesday, October 7, 2020 at 8:00 pm to restate in its entirety the subdivision regulations with any and all amendments thereto.**

RESOLUTION #70-20

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 4-1 with Councilman Nolan voting against, **to accept the Highway Union Contract as presented.**

Roll Call:

| | |
|--------------------|-----|
| Councilman Nolan | NAY |
| Councilman Rea | AYE |
| Councilman Rich | AYE |
| Councilman Rouse | AYE |
| Supervisor Skellie | AYE |

Supervisor Report – Supervisor Skellie shared that

- *Big Big on the Battenkill* (business based in Arlington, VT) was ordered to cease all operations at the pull-off area on State Route 313 just east of the town line. This has decreased the excessive traffic and improved safety along the Battenkill.
- Washington County is beginning the 2021 budget process. The County is grappling with New York State withholding funds for mandated programs (i.e. Children and Family Services) forcing the County to use its fund reserves.
- The Multiple Town Assessment Equity Project that the Town of Jackson is participating has been put on hold until the State releases grant funds to the County.

RESOLUTION #71-20

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to approve payment of the following bills as audited on September 2, 2020, Abstract #9 and authorized the Supervisor to pay said bills from the respective funds:**

| FUND | BILL # | AMOUNT |
|-------------------|------------------------------|------------|
| General | 93-104 | \$869.02 |
| Highway | 164-184 (excluding #180-181) | \$7,869.66 |
| Capital-Machinery | 180-181 | \$1,782.00 |

The meeting was adjourned at 9:15 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk