

**Town of Jackson Town Board Meeting  
October 7, 2020**

The Town Board of the Town of Jackson met on October 7, 2020 at 8:00 pm at the Town Hall for the regular monthly meeting.

**PRESENT:**

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Tammy Skellie-Gilbert..... Town Clerk
- Sean Carney..... Highway Superintendent
- Donna Nolan..... Budget Officer

**Also present:** Sharon Dunn, Christine Eldred, The Eagle

**8:03 PM PUBLIC HEARING – LOCAL LAW #1 OF 2020**

Supervisor Skellie opened the public hearing to welcome comments regarding Local Law #1 of 2020 – a local law to restate and renumber in its entirety the subdivision regulations, as amended, for the Town of Jackson. There were no comments from the public. The hearing closed at 8:05 pm.

**8:05 PM OPEN REGULAR MEETING**

**RESOLUTION #72-20**

Following the reading of the minutes, a motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to accept the September 2, 2020 Town Board minutes as written.**

**RESOLUTION #73-20**

A motion by Councilman Rouse, seconded by Councilman Nolan; Resolution passed 5-0, **to approve the Town Clerk & Supervisor Reports for September 2020 as follows:**

Town Clerk Fees to Town	\$267.98
Supervisor Receipts	\$54,857.98
Supervisor Disbursements	\$38,152.56

**REPORTS**

**Highway** – Supt. Carney reported the department’s activities in the month of September. There was some discussion about the Town’s allocation of CHIPs money for paving projects. As stated in the May 6, 2020 Town Board meeting minutes, the Town was alerted that the State may take back some of the CHIPs money. Therefore, the department reduced how much paving would be completed in 2020. The

Budget Officer said the Town is still waiting for reimbursement of a portion of what was spent. Supt. Carney wondered if the money not yet received was the “20%” expected to be withheld. Supervisor Skellie commented that the State has been delayed sending money to municipalities.

**Planning Board** – Chairwoman Maxwell sent a written report:

- The Board approved a one-lot subdivision of 4.62-acres located on State Route 22 owned by Robert McGeoch.
- The Board met with Steve Le Fevre who is the consultant hired by the Planning Board (paid for by the applicant) to help the town work through the solar site plan review. The Board was able to review Mr. Le Fevre’s recommendations and ask questions.
- The Planning Board decided to keep its GoToMeeting account through the winter to give board members the option to connect virtually assuming the Governor’s Executive Orders are extended each month.

**Local Organizations** – Sharon Dunn shared that the Cambridge Library is still providing services for the community offering curbside pickup of library resources. Entering the building is possible with strict rules. The Cambridge Senior Citizens are also still operating the Thrift Shop with strict rules. Finally, she reminded the group that Washington County Office for the Aging is available by appointment to help seniors navigate the Medicare renewal period from October 15 through December 7<sup>th</sup>.

**OLD BUSINESS**

**Highway Union Contract** – Supervisor Skellie signed the Highway Union Contract on October 6, 2020. The Town Attorney has sent the contract to the union representative.

**RESOLUTION #74-20**

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to pass Local Law #1 of 2020 to restate and renumber in its entirety the subdivision regulations effective immediately upon filing with the Secretary-Department of State.**

Roll Call:

Supervisor Skellie	Aye
Councilman Nolan	Aye
Councilman Rea	Aye
Councilman Rich	Aye
Councilman Rouse	Aye

**NEW BUSINESS**

**RESOLUTION #75-20**

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to appoint John Gilbert to five-year term on the Board of Assessment Review effective October 1, 2020 through September 30, 2025.**

**NYS Public Employer Mandatory Emergency Plan** – On September 7, 2020, Governor Cuomo signed a law that all public employers must create contingency operation plans to protect public workers in future health emergencies. In response to this mandate, NYS Association of Towns in collaboration with Tim Riecker of *Emergency Preparedness Solutions, LLC*, based in Utica, hosted a webinar on October 7<sup>th</sup> to explain the requirements and considerations that plans must include. The Town Clerk participated in the webinar and contacted Mr. Riecker after he offered his company’s services to the first 10 towns with less than 10 full-time employees who contact him, to write a plan at no charge.

**RESOLUTION #76-20**

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to accept the offer from *Emergency Preparedness Solutions, LLC* to assist the Town of Jackson, at no charge, to write a contingency operations plan to protect public workers in future health emergencies and meet the requirements of S8617B/A10832, as signed into law by Governor Cuomo on September 7, 2020.**

**2021 Preliminary Budget** – The Budget Officer presented the 2021 Preliminary Budget. A budget meeting will be held on Wednesday, October 21<sup>th</sup> at 7:30 pm.

**Supervisor Report** – Supervisor Skellie shared that the Multiple Town Assessment Equity Project that the Town of Jackson is a participant has resumed.

**RESOLUTION #77-20**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the following budget transfers:**

- **\$145.64 from A1620.4 Schoolhouse to A1620.4 Website**
- **\$3,380.32 from DA5130.2 Machinery to DA5130.4 Machinery**

**RESOLUTION #78-20**

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 5-0, **to approve payment of the following bills as audited on October 7, 2020, Abstract #10 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	105- <del>120</del> 119	<del>\$6,308.60</del> 4,941.36
Highway	185-210 (excluding #207)	\$32,345.08
Capital-Machinery	207	\$280.00

The meeting was adjourned at 9:25 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC  
Town Clerk

Corrections in Tracking