

**Town of Jackson Town Board Meeting
December 2, 2020**

The Town Board of the Town of Jackson met on December 2, 2020 at 8:00 pm at the Town Hall for the regular monthly meeting.

PRESENT:

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Tammy Skellie-Gilbert..... Town Clerk
- Sean Carney..... Highway Superintendent (8:10)
- Donna Nolan..... Budget Officer
- Amy Maxwell..... Planning Board Chair

Also, present: Christine Eldred, The Eagle

Fuel Bids – none were received. The Highway Supt. will check the state contract prices.

RESOLUTION #87-20

Following the reading of the minutes, a motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to accept the November 4, 2020 Town Board minutes as amended.**

RESOLUTION #88-20

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to approve the Town Clerk & Supervisor Reports for November 2020 as follows:**

Town Clerk Fees to Town	\$110.87
Supervisor Receipts	\$3,556.11
Supervisor Disbursements	\$45,262.38

REPORTS

Highway – Supt. Carney shared the department’s activities in the month of November including

- The oil tank on the '97 truck is being repaired;
- The cost of repairs to the '08 truck will be approximately \$6,000;
- Paperwork for CHIPs money has been resubmitted in hopes of receiving an additional portion that was expected, but not received following the summer submission.
- Supt. Carney asked if he transferred his health insurance to receive it from the Union, at the non-bargaining unit rate, would the Town pay the additional cost so that there would be no

expense to him. The Town Board declined the request stating that the Highway Supt. is not a union member and does not pay dues.

Planning Board – Chairwoman Maxwell was present to share the following:

- At the November 10th meeting, the Planning Board spent the entire session reviewing part one of the SEQR for the Borrego Solar project.
- At the December 1st meeting, the Board
 - Discussed a potential boundary line adjustment on Voerman Way;
 - Approved a boundary line adjustment of a waterfront parcel between Hedges Lake, Inc. and William Hollyer;
 - Reviewed a complete application for a two-lot subdivision for the William Dailey Trust submitted by Carol Dailey Kelley and Marilyn Dailey Woodard.
 - On December 15, the Planning Board will hold two public hearings at the Cambridge American Legion. The first hearing will be for the Dailey project starting at 5:30 pm followed by the Borrego Community Solar Project at 6:00 pm.

Bond Agreement for Community Solar Project – Steve Le Fevre, the Planning Board’s consultant from Barton and Loguidice D.P.C., referred Whiteman Osterman and Hanna, LLP to the Town of Jackson to write the bond agreement for the community solar project. Jackson’s Town Attorney reviewed the letter and stated that the agreement looks fine and that *the important thing is to have it in writing that the applicant, Borrego, is paying all of the fees charged by the law firm.*

RESOLUTION #89-20

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0, **to approve the Town Supervisor signing the Proposal for Provision of Legal Services to the Town of Jackson from Whiteman Osterman and Hanna LLP.**

Planning Board Appointments – Both Cheryl Record and Noel Hanf have resigned from the Planning Board. Mrs. Record had two years remaining on her term, Mr. Hanf had five years remaining on his. In addition, Chairwoman Maxwell’s term is concluding on December 31, 2020. The Board discussed several people for appointments.

RESOLUTION #90-20

A motion by Councilman Nolan, seconded by Councilman Rea; Resolution passed 5-0, **to re-appointment Amy Maxwell to a seven-year term on the Planning Board beginning January 1, 2021 and concluding December 31, 2027.**

RESOLUTION #91-20

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 5-0, **to appoint Steve Chuhta to fill Cheryl Record’s remaining term of two years on the Planning Board effective immediately and conclude on December 31, 2022.**

RESOLUTION #92-20

A motion by Councilman Rea, seconded by Councilman Rouse; Resolution passed 5-0, **to appoint Kelly Donahue to fill Noel Hanf’s remaining term of five years on the Planning Board effective immediately and conclude on December 31, 2025.**

OLD BUSINESS

Roof Ramp (west door) – The Board once again discussed whether or not to seek bids to build a roof over the west ramp. Councilman Nolan stated that the Town Hall also needs to be painted. It was decided that after the holidays separate notices will be posted to seek bids to build the ramp roof and paint the Town Hall.

Emergency Preparedness Plan – The Highway Supt. and Town Clerk had a second conference call on December 2nd with Tim Riecker to review the first draft of the Emergency Preparedness Plan. Immediately following the call, Mr. Riecker updated and submitted the second draft to be reviewed by public officials and the Teamster Union. Comments will be due to the Town Clerk or Highway Supt. by December 23, 2020.

NEW BUSINESS

Year-end Town Board meeting – The year-end Town Board meeting will be held on Wednesday, December 30th at 1:00 pm.

Supervisor Report – The county has received the final report analyzing the possibility of the county and town(s) sharing highway facilities. The Town of Putnam and Washington County already share a facility and it seems to work well.

RESOLUTION #93-20

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the following budget amendment in the General fund:**

- **Add \$10,000.00 to A8020.4a to reflect the money received from Borrego Solar to pay the fees from Barton & Loguidice D.P.C., the consultant hired by the Planning Board.**

RESOLUTION #94-20

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 5-0, **to approve the following budget transfers:**

- **\$339.29 from A1990.4 Contingent to A8160.4 Refuse and Garbage**
- **\$165.54 from A1990.4 Contingent to A1910.1 Insurance**
- **\$8,624.19 from DA5120.4 Bridges to DA5130.4 Machinery**
- **\$428.47 from DA5120.4 Bridges to DA5140.1 Brush & Weeds**

RESOLUTION #95-20

A motion by Councilman Rouse, seconded by Councilman Nolan; Resolution passed 5-0, **to approve payment of the following bills as audited on December 2, 2020, Abstract #12 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	128-147	\$21,002.38
Highway	226-249	\$45,503.38

The meeting was adjourned at 9:31 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC
Town Clerk