

**Town of Jackson Town Board Meeting  
February 3, 2021**

The Town Board of the Town of Jackson met on February 3, 2021 at 1:00 pm at the Town Hall for the regular monthly meeting.

**PRESENT:**

- Jay Skellie..... Supervisor
- Mike Nolan..... Councilman
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman (1:06)
- Tammy Skellie-Gilbert..... Town Clerk
- Sean Carney..... Highway Superintendent (1:08)
- Donna Nolan..... Budget Officer

**Also present:** Mark Spiezio, Cambridge Valley Rescue Squad

**RESOLUTION #14-21**

A motion by Councilman Rea, seconded by Councilman Nolan; Resolution passed 4-0, **to table the bid openings until after the presentation from the Cambridge Valley Rescue Squad.**

**Presentation – Mark Spiezio, Cambridge Valley Rescue Squad**

Mark Spiezio of the Cambridge Valley Rescue Squad offered a presentation which included the department’s annual report, a breakdown of its finances, membership of paid and volunteer staff, challenges it faces, and partnerships and collaborations that have been forged before and during the COVID pandemic that benefit Washington County as well as northern Rensselaer County.

[Councilman Rouse and Supt. Carney arrived during the presentation which lasted about 40 minutes]

**RESOLUTION #15-21**

A motion by Councilman Rouse, seconded by Councilman Rea; Resolution passed 5-0, **to accept the January 6, 2021 Town Board minutes as amended.**

**RESOLUTION #16-21**

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to approve the Town Clerk & Supervisor Reports for February-January 2021 as follows:**

Town Clerk Fees to Town	\$6,175.71
Supervisor Receipts	\$746,557.45
Supervisor Disbursements	\$64,154.68

## **REPORTS**

**Highway** – The Highway Superintendent shared the department’s activities in the month of January which included snow plowing and sanding as well as equipment maintenance. The Highway Supt. reminded the Town Board that the town needs to plan for new equipment including a dump truck and wheel loader. Although the Town Board feels bids should be sought for the equipment, state contract figures will be checked in addition to the warranties.

**Planning Board** – The Planning Board:

- Reviewed a one-lot subdivision of 3.54 acres from a 57-acre lot owned by Bill and Laura Zeppetelli on Bowen Hill Road. A public hearing will be schedule for March 2<sup>nd</sup> at 6:00 pm.
- Worked on SEQR Part II of the Borrego Solar Project. The majority of the document was completed, but two items needed further research. The public hearing for the Borrego Solar Project has been extended until March 12, 2021.

## **OLD BUSINESS**

**Emergency Preparedness Plan** – The Town Board briefly discussed the two items that needed clarification. Tim Riecker worked with the Town Clerk to develop wording which would allow flexibility depending on the health emergency.

## **RESOLUTION #17-21**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the Emergency Preparedness Plan with the updated wording.**

**Bids** – Two separate bids notices were submitted to the Eagle Press. One notice was for construction of a roof for the west ramp and a second notice was to paint the exterior of the Town Hall. The Town didn’t have proper specs written for the projects so new notices will be submitted once the specs are finalized. The Board also discussed the west windows which are in need of replacing. The new roof notice will include the windows as a separate item within the overall bid.

## **NEW BUSINESS**

### **RESOLUTION #18-21**

A motion by Councilman Nolan, seconded by Councilman Rouse; Resolution passed 5-0, **to sign the *Municipal Letter of Acknowledgment/No Objection* supporting the 2021 Tour of the Battenkill with an accompanying letter stating the following:**

- **All emergency vehicles must be permitted to get through any location along the course routes regardless of what stage the race is in;**
- **All trash along the course routes must be collected within 24 hours after the end of the day’s events; and,**
- **The race is not held on a closed course. Competitors must be alert to all farm equipment and slow-moving vehicles along the course routes and understand many of these pieces of equipment do not have turn signals. Furthermore, operators may not be able to see cyclists coming from behind their equipment. The date of the race falls in**

**peak fall crop season so competitors are likely to encounter traffic running between farms and fields.**

**RESOLUTION #19-20**

A motion by Councilwoman Rich, seconded by Councilman Nolan; Resolution passed 5-0, **to approve the audit of the Town Clerk-Tax Collector's 2020 accounts.**

**2021 Association of Towns Proposed Legislative Program** - The Town Board received a copy of the 2021 Proposed Legislative Program topics for the Association of Towns February meeting.

**Shushan Volunteer Fire Department** – Town Board received a copy of the Shushan Volunteer Fire Department's 2020 activities and budget worksheet.

**Supervisor Report –**

- The Supervisor requested that the minutes include a statement that the Town Clerk will not be seeking another term in office which concludes December 31, 2021.
- Gar Associates, LLC who has been hired by Washington County to conduct the Multiple Town Assessment Equity Project is beginning their work in Jackson. An article appeared in the Eagle Press on January 28, 2021 explaining the process and where one can go for more information.

**Sexual Harassment Annual Training** – Councilman Rouse asked if a date has been set to complete the annual sexual harassment training. He would like to see if it could be scheduled prior to the March Town Board meeting like it was last year. The Town Clerk will look into it.

**RESOLUTION #20-21**

A motion by Councilwoman Rich, seconded by Councilman Nolan; Resolution passed 5-0, **to approve the following budget amendment in the General fund:**

- **Add \$11,000.00 to A8020.4a for the purpose of paying the consultant, Barton and Loguidice D.P.C., for services provide to the Planning Board specific to the Borrego Solar Project (fees are paid by the applicant).**

**RESOLUTION #21-21**

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the following budget amendment in the Highway fund:**

- **Move \$16,000.00 to a General Long-Term Debt Fund to pay for accrued, unused sick time when a highway employee retires or leaves their job.**

**RESOLUTION #22-21**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve payment of the following bills as audited on February 3, 2021, Abstract #2 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	5-19	\$110, <del>713.14</del> <u>778.31</u>
Highway	10-32	\$23,661.89

The meeting was adjourned at 3:18 pm.

Respectfully submitted,

Tammy Skellie-Gilbert, RMC  
Town Clerk