

**Town of Jackson Town Board Meeting  
January 4, 2023**

The Town Board of the Town of Jackson met on January 4, 2023 at 10:00 am at the Town Hall for the annual organizational meeting.

**PRESENT:**

- Jay Skellie..... Supervisor
- Carol Rich..... Councilwoman
- Edward Rouse..... Councilman
- Donna Nolan..... Budget Officer

**Also present:** Jimmy Morris of the Eagle

**Absent:** Councilman Travis Rea, Councilwoman Jennifer VanDeWater, Highway Superintendent Sean Carney and Town Clerk Molly Dixson

**RESOLUTION #1-23**

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 3-0, **to approve the Town Clerk & Supervisor Reports for December 2022 as follows:**

Town Clerk Fees to Town	\$87.97
Supervisor Receipts	\$55,717.72
Supervisor Disbursements	\$155,761.06

**REPORTS**

**Highway** – There was no High. report for the month of December as Supt. Carney forgot the change of times for the meeting.

**Planning Board** – Supervisor Skellie reported on Tuesday’s Planning Board Meeting:

- County Planner Pamela Landi gave a presentation on the many resources the Co. Planning Dept. can provide to Towns. She offered helpful tools and insightful knowledge to the Board and welcomed any questions.
- Supervisor Skellie presented the Board with several suggestions and changes he wished to make to the Solar Law draft. PB member Kelly Donahue will make the revisions based on Sup. Skellie’s recommendations and present the draft to the PB at the Feb. meeting, followed by the Town Attorney. The PB wishes to have the draft ready for the Town Board to vote on in March.
- Board Mem. Kelly Donahue is currently working on creating a new subdivision checklist. She hopes to have the revised checklist with any notes available to the PB by the February meeting.

**OLD BUSINESS**

- Sup. Skellie welcomed Town officials to brainstorm ideas of how to wisely use the ARPA grant money we currently have available through 2024. He asked that everyone come to the Feb. Board meeting with ideas so that we can facilitate a committee meeting to follow.

**NEW BUSINESS**

**RESOLUTION #2-23**

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 3-0, **to approve the following appointments for the year 2023:**

- Deputy Supervisor Travis Rea
- Deputy Town Clerk/Collector/ Registrar Victoria Ruggles
- Deputy Highway Supt. Jeff Ruggles
- Chairman of Assessors Jean McLenithan
- Chairman of Planning Board Amy Maxwell
- Planning Board Clerk Molly Dixson
- Chairman Bd. Of Review John Gilbert
- Budget Officer to Supervisor Donna Nolan
- Court Clerk Alexis Knouse
- Registrar of Vital Statistics / Records Management Officer Molly Dixson
- Town Historian James Kennelly
- Dog Warden Animal Safe Rehabilitation, LLC
- Attorney for Town D. Alan Wrigley
- Health Officer / Wetlands/FEMA Administrator Jay B. Skellie
- Health Board Town Board
- FOIL Appeals Officer Town Board
- Audit Committee – Town Clerk-Tax Co. Carol Rich
- Audit Committee – Justice Travis Rea & Edward Rouse

**RESOLUTION #3-23**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 3-0, **that the bank depository for the Supervisor, Justice and Town Clerk-Tax Collector accounts will be the Greenwich Branch of the Glens Falls National Bank & Trust.**

**RESOLUTION #4-23**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 3-0, **giving the Highway Superintendent permission to spend up to \$5,000 maximum per month or \$2,000 per item without permission of the Town Board.**

**RESOLUTION #5-23**

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 3-0, **giving the Supervisor permission to invest Town money in interest bearing accounts.**

**RESOLUTION #6-23**A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 3-0, **selecting the *Eagle Press* as the official newspaper of the Town of Jackson.**

**RESOLUTION #7-23**

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 3-0, **establishing mileage reimbursement at \$.32/mile.**

**RESOLUTION #8-23**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 3-0, **giving the Town Supervisor permission to pay certain monthly bills in advance of the regular monthly meetings if the due date is too close to the meeting date, thus making the payment late (i.e. phone bill, internet, electric).**

**RESOLUTION #9-23**

A motion by Councilwoman Rich, seconded by Councilman Rouse; Resolution passed 3-0, **to appoint Councilman Rea and Rouse to audit the Court accounts.**

**RESOLUTION #10-23**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 3-0, **to appoint Councilwoman Rich to audit the Town Clerk-Tax Collector accounts.**

**Supervisors Report-**

- Wash. Co. Public Works Superintendent Deb Donahue is hoping to have the Shushan Bridge opened on Friday, January 6<sup>th</sup>.
- Bob Henke has taken over as Co. Chairman of the Board of Supervisors with Sam Hall as Vice Chairman.

**RESOLUTION #11-23**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 3-0, **to approve the payment of the following bills as audited on January 4, 2023, Abstract #1 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	1	\$129.17
Highway	1-6	\$5,461.99

**RESOLUTION #12-23**

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 3-0, **to adjourn at approximately 10:25 am.**

The meeting was adjourned at 10:25 am.

Donna Nolan, Budget Officer