

**Town of Jackson Town Board Meeting
September 6, 2023**

The Town Board of the Town of Jackson met on September 6, 2023 at 8:00 PM at the Town Hall for the regular monthly meeting.

PRESENT:

- Jay Skellie..... Supervisor
- Travis Rea..... Councilman
- Edward Rouse..... Councilman
- Carol Rich..... Councilwoman
- Jennifer VanDeWater..... Councilwoman
- Molly Dixson..... Town Clerk
- Sean Carney..... Highway Superintendent

Also present: Assessor Tim Grogan, Planning Board member Kelly Donahue, Brian Nilsen and Sharon Dunn

Absent: Budget Officer Donna Nolan

8:02 PM

RESOLUTION #85-23

A motion by Councilman Rea, seconded by Councilwoman VanDeWater; Resolution passed 5-0, **to move into an executive session to discuss current litigation matters for assessment review court proceedings.**

8:17 PM

RESOLUTION #86-23

A motion by Councilman Rouse, seconded by Councilman Rea; Resolution passed 5-0, **to close the executive session.**

RESOLUTION #87-23

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to accept the August 2nd meeting minutes as read.**

RESOLUTION #88-23

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to approve the Town Clerk & Supervisor Reports for August 2023 as follows:**

Town Clerk Fees to Town	\$299.59
Supervisor Receipts	\$30,887.06
Supervisor Disbursements	\$39,737.94

REPORTS

Highway – Highway Supt. Carney was present to report on the Highway Dept.’s activity over the month of August. The Highway crew completed the culvert on Carney Cassidy Road. They hauled sand. Lots of maintenance work was performed on the trucks and equipment. Supt. Carney received some rough estimates on costs for building a new salt shed at the Town Barn. One bid was received for a new 2024 Chevrolet 3500 pickup through DePaula Chevrolet.

Planning Board – Board member Kelly Donahue reported on Tuesday’s Planning Board meeting:

- Amy Maxwell turned in her resignation as Chair of the Planning Board, but advised her decision to stay on as a board member for the time being. The Board thanked her for her time and dedication to the position, always going above and beyond and representing the Town well after Noel Hanf’s departure in 2020. The Board agreed that a natural successor to the position of Chair would be current co-Chair Donahue.
- The Board discussed the first working meeting with Pamela Landi to go over comprehensive plan logistics, which will be held on Tuesday, September 19th at 6:30 pm at the Town Hall. Notice has been posted in the Eagle for all that wish to attend and learn more about the process. The plan will be a big step for the Town to make us more eligible for grants in the future.

OLD BUSINESS

Town Pickup Bid – The Board reviewed the only bid received for a new 2024 Chevrolet 3500 HD Silverado from DePaula Chevrolet for \$52,680.00. The bid did not include information as to whether the truck was in stock currently.

RESOLUTION #89-23

A motion by Councilman Rea, seconded by Councilwoman VanDeWater; Resolution passed 5-0, **to accept DePaula Chevrolet’s bid, dated August 31, 2023, for a 2024 pickup truck for the Highway Department, pending confirmation that the vehicle is in stock.**

FEMA Concerns on State Route 313 Campground – Supervisor Skellie addressed concerns brought forward at the August meeting regarding whether or not The Preserve on the Battenkill followed standards set forth by FEMA. Sup. Skellie stated that FEMA regulations would fall under Washington County Code Enforcement’s responsibilities and that the department is currently working with the campground on certain building requirements.

Town ARPA Funds – An estimate of \$42,500.00 was received to build a small 15 ft. wide moisture and heat-controlled storage building attached to the Town Hall with possible access on the outside. This does not cover the cost of having an engineer draft up the official plans, which would be an additional expense.

There was a second estimate to rebuild a 14 x 40 ft. wide salt shed at the Highway Barn for roughly \$45,000.00 - \$60,000.00. The crewmembers can most likely set the concrete blocks themselves but the Town would need to hire out to set the trusses and roofing, which is accounted for in the rough estimate.

Supt. Carney will ask the County DPW if they could pave the lot to save on expenses. Both projects will be funded with grant money leftover from the American Rescue Plan Act of 2021.

RESOLUTION #89-23

A motion by Councilwoman VanDeWater, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve Supervisor Skellie to find an engineer to draft plans for the storage shed at Town Hall.**

RESOLUTION #90-23

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve Superintendent Carney to begin paving for the salt shed at the Highway Garage.**

NEW BUSINESS

RESOLUTION #91-23

A motion by Councilman Rea, seconded by Councilwoman VanDeWater; Resolution passed 5-0, **to accept the resignation of Amy Maxwell as the Town of Jackson Planning Board Chairman, effective immediately.**

RESOLUTION #92-23

A motion by Councilwoman VanDeWater, seconded by Councilman Rea; Resolution passed 5-0, **to appoint Planning Board member Kelly Donahue as the Town of Jackson Planning Board Chairman, effective immediately.**

Supervisors Report – There is no Supervisor’s Report for the month.

RESOLUTION #93-23

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 5-0, **to approve the payment of the following bills as audited on September 6, 2023, Abstract #9 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	97-104	\$1,030.29
Highway	141-157	\$15,071.07
Capital	6	\$13,460.54

RESOLUTION #94-23

A motion by Councilman Rouse, seconded by Councilwoman Rich; Resolution passed 5-0, **to adjourn at approximately 9:08 pm.**

The meeting was adjourned at 9:08 pm.

Molly Dixon, Town Clerk