

**Town of Jackson Town Board Meeting
October 4, 2023**

The Town Board of the Town of Jackson met on October 4, 2023 at 8:00 PM at the Town Hall for the regular monthly meeting.

PRESENT:

- Jay Skellie..... Supervisor
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Jennifer VanDeWater..... Councilwoman
- Molly Dixson..... Town Clerk
- Sean Carney..... Highway Superintendent
- Donna Nolan..... Budget Officer

Also present: Assessor Tim Grogan, Planning Board Chair Kelly Donahue, Lou Steele, Geoff Engelman and Christine Eldred of the Eagle.

Absent: Councilman Edward Rouse

RESOLUTION #95-23

A motion by Councilman Rea, seconded by Councilwoman VanDeWater; Resolution passed 4-0, **to accept the September 6th meeting minutes as read.**

RESOLUTION #96-23

A motion by Councilwoman Rich, seconded by Councilwoman VanDeWater; Resolution passed 4-0, **to approve the Town Clerk & Supervisor Reports for September 2023 as follows:**

Town Clerk Fees to Town	\$335.74
Supervisor Receipts	\$59,443.22
Supervisor Disbursements	\$73,648.73

REPORTS

Highway – Highway Supt. Carney was present to report on the Highway Dept.’s activity over the month of September. The Highway crew has finished hauling sand and has been stockpiling gravel and stone. Patching was done on roads. One of the dump trucks has been running emissions and will need work soon. The Dept. recently put in bridge posts for the bridge on Murray Hollow Road. Highway Supt. Carney has not received any new bids for a pickup truck since finding out the bid accepted at the September meeting was for a truck not in stock. Superintendent Carney stated that the Town could face at least 6 months before receiving an ordered truck. Supervisor Skellie asked Superintendent Carney to look into piggyback contract options for ordering a truck. Superintendent Carney advised the Board that the Highway dept. is back down to 3 employees.

Planning Board – Chair Kelly Donahue reported on Tuesday’s Planning Board meeting:

- The Planning Board held two meetings in the month of September, the regular monthly meeting on the 5th and the comprehensive plan special working meeting with County Planner Pamela Landi on the 19th. Six Planning Board members were present at the working meeting, along with several community members. The Board learned a lot about the many benefits of having a plan and the leverage it carries when applying for grants. The Board discussed creating a needs list for the Town, which could include building a new Town Garage. Pamela Landi reviewed the 2014 draft of the plan and thought visions and goals should be incorporated. The Board also reviewed several different kinds of plans and grant opportunities. Informational documents shared at the meeting are available through the Clerk.
- At Tuesday night’s October monthly meeting the Board discussed what the next steps are in regards to the comprehensive plan. Planning Board members agreed that creating a subcommittee to tackle the plan would give the Planning Board time to focus on regular planning projects. The Planning Board wished to ask the Town Board if they are agreeable to the idea of a subcommittee made of some members of the Planning Board, some members of the Town Board and a couple of residents of the Town.
- The date of the November regular Planning Board meeting was changed to November 14th at 6:30 pm due to the election falling on the 7th. Notice will be posted in the Eagle.

After discussion, Town Board members agreed with the Planning Board that there should be a subcommittee to develop the Town comprehensive plan. Supervisor Skellie invited volunteers from the Town Board. Councilman Rea and Councilwoman VanDeWater both volunteered to join the subcommittee.

OLD BUSINESS

JCAP Grant – The Board received the required Resolution that needs to be approved before Judge McLenithan can apply for the JCAP grant in the 2023-2024 grant cycle. The Town wishes to apply for the grant to receive half of the cost of a generator that can be used at Town Hall during emergencies. The other half of the cost can be paid with existing ARPA funds.

RESOLUTION #97-23

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 4-0, **that The Board of the Town of Jackson authorizes the Jackson Town Court to apply for a JCAP grant in the 2023-24 grant cycle up to \$30,000.00.**

NEW BUSINESS

2024 Preliminary Budget Meeting – Budget Officer Nolan has the 2024 proposed budget prepared. The Town Board set the date for the meeting to discuss and review the preliminary budget to Tuesday, October 17th at 7:00 pm.

Assessor’s Report – Assessor’s Chairman Tim Grogan was present to report. The Assessors have been attending SCAR hearings for grievances. Chair Grogan noted that the SCAR Officer he worked with stated that GAR had gone through all of NY in a similar way they had Washington County. He added that GAR does not need to attend these case meetings to defend their numbers, but the Assessors do. He believes the Town should do another revaluation, but go by districts as opposed to the whole Town at once. He also added that the Assessors have done a lot to fix property errors but the lakes may still be an issue.

At this time, Supervisor Skellie invited comments from the public. Resident Lou Steele asked how much money is remaining from the ARPA funds. Supervisor Skellie stated around \$170,000 is left. Mr. Steele stated that maybe funds could be used towards the Town comprehensive plan, as other towns have used the funds for those purposes. Supervisor Skellie stated that the federal government has opened up the restrictions on fund use but they would need to look into it. The Town is currently working on putting the money towards a salt shed at the Highway Barn and an addition on Town Hall and will have to see what money is remaining after costs come in for those projects.

Supervisors Report –

- The County has been busy preparing the upcoming year’s budget. The Board of Supervisor’s has been looking into adding a line item for emergency medical services throughout Washington County, but have been struggling with State setbacks this year.

RESOLUTION #98-23

A motion by Councilman Rea, seconded by Councilwoman VanDeWater; Resolution passed 4-0, **to approve the following budget transfer:**

- A1990.4 Contingent – A1989.4 Miscellaneous Adjustment to Taxes for \$2,758.18.

RESOLUTION #99-23

A motion by Councilwoman Rich, seconded by Councilwoman VanDeWater; Resolution passed 4-0, **to approve the following budget amendment:**

- Show \$7,280.78 in DA5110.1A to reflect money from Highway Compensated Absences Fund for payout of sick time due to retirement. Total dollars include Town’s share of SS/Medi.

RESOLUTION #100-23

A motion by Councilwoman VanDeWater, seconded by Councilwoman Rich; Resolution passed 4-0, **to approve the payment of the following bills as audited on October 4, 2023, Abstract #10 and authorized the Supervisor to pay said bills from the respective funds:**

FUND	BILL #	AMOUNT
General	105-115	\$3,421.33
Highway	158-177	\$53,128.50
Capital	7	\$28,427.83

8:49 PM

RESOLUTION #101-23

A motion by Councilwoman VanDeWater, seconded by Councilwoman Rich; Resolution passed 4-0, **to move into an Executive Session for the purpose of discussing the employment history of a particular person.**

8:58 PM

RESOLUTION #102-23

A motion by Councilwoman VanDeWater, seconded by Councilwoman Rich; Resolution passed 4-0, **to close the Executive Session.**

RESOLUTION #103-23

A motion by Councilwoman VanDeWater, seconded by Councilwoman Rich; Resolution passed 4-0, **to adjourn at approximately 8:58 pm.**

The meeting was adjourned at 8:58 pm.

Molly Dixson, Town Clerk