

**Town of Jackson Town Board Meeting  
April 3, 2024**

The Town Board of the Town of Jackson met on April 3, 2024 at 7:30 pm at the Town Hall for the regular monthly meeting.

**PRESENT:**

- Jay Skellie..... Supervisor
- Travis Rea..... Councilman
- Carol Rich..... Councilwoman
- Jennifer VanDeWater..... Councilwoman
- Tim Grogan..... Councilman [entered at 7:51 pm]
- Molly Dixson..... Town Clerk
- Sean Carney..... Highway Superintendent
- Donna Nolan..... Budget Officer

**Also present:** Residents John Pederson, Sharon Dunn, Paul Virtue and Ed Rouse as well as Susan Herrington, Sally Eddy and Ann Snyder for the NY Citizens Audit

**RESOLUTION #35-24**

A motion by Councilwoman Rich, seconded by Councilman Rea; Resolution passed 4-0, **to accept the March 6, 2024 Town Board meeting minutes as read.**

**RESOLUTION #36-24**

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 4-0, **to approve the Town Clerk & Supervisor Reports for March 2024 as follows:**

|                          |             |
|--------------------------|-------------|
| Town Clerk Fees to Town  | \$74.50     |
| Supervisor Receipts      | \$39,334.94 |
| Supervisor Disbursements | \$49,725.27 |

**REPORTS**

**Highway** – Superintendent Carney was present to report on the Department’s activity over the month of March. The Highway Dept. has been brush mowing on several roads. The tractor was taken to the shop due to it leaking oil and problems with the clutch. The Dept. did sweeping with the bristle broom and cold patched around town. A tube was place on the culvert of Cambridge Battenville Road. The Highway crew attended safety training at Peckham’s and also plowed and sanded six times for the month. Supt. Carney reported issues with the chevy pickup that was taken to MAG Chevrolet where they found two rotten ground cables that were then fixed. Supt. Carney has found blocks for the salt shed but he believes they are rough and would not stack nicely, so he will check elsewhere. Sup. Skellie requested he check with County to see if he could get blocks from them for a fair price.

[Councilman Grogan enters at 7:51 pm]

**Ken Gottry Presentation:** Ken Gottry of Main St. in the village of Cambridge was present in preparation of the 250<sup>th</sup> anniversary of the Declaration of Independence coming up in 2026. Mr. Gottry identified himself as an unofficial historian of the local communities of Jackson, White Creek and Cambridge, which he says are older than the United States as our communities have Town Board Meeting minutes dated back to May of 1773. He requested time from the Town Board on the agenda in October to reenact minutes of a Board meeting from that time.

**Planning Board** – There was no Planning Board report as the April PB meeting was rescheduled to the 16<sup>th</sup> due to a scheduling conflict with the Primary Election on the 2<sup>nd</sup>.

**OLD BUSINESS**

**NY Citizens Audit Group:** Susan Harrington, Sally Eddy and Ann Snyder spoke briefly about the resolution for a legally valid 2024 general election that was presented to the Town Board at the March Town Board meeting. They explained that they are there in support of the non-profit, non-partisan NY Citizens Audit group and requested the Board make a motion to approve the Resolution in favor of a fair and neutral 2024 General Election. Susan, Sally and Ann explained discrepancies the group has found when auditing voter rolls from the 2022 General Election, and read aloud a portion of NYS voter laws to call on our local communities to take action in pursuit of a fair 2024 General Election. After some discussion, Supervisor Skellie asked the Board if they were prepared to move on the resolution.

**RESOLUTION #37-24**

A motion by Councilwoman VanDeWater, seconded by Councilman Grogan; Resolution passed 5-0, to sign the resolution titled ‘Resolution for a Legally Valid 2024 General Election’ presented by the New York Citizens Audit.

Roll Call:

|                         |     |
|-------------------------|-----|
| Councilwoman Rich       | Aye |
| Councilwoman VanDeWater | Aye |
| Supervisor Skellie      | Aye |
| Councilman Grogan       | Aye |
| Councilman Rea          | Aye |

**8:26 pm: Pickup Truck Bid Opening** – Two bids for a 2024 pickup truck were received from Mackey Chevrolet in Greenwich. The first bid is for a 2024 Chevrolet Silverado 3500HD in summit white with vehicle stability assist for \$53,497.20 and the second bid is for a 2024 Chevrolet Silverado 3500HD in summit white without vehicle stability assist for \$51,002.20. The Board and Supt. Carney agreed that the vehicle stability assist was not needed and opted to take the lower bid option.

**RESOLUTION #38-24**

A motion by Councilman Rea, seconded by Councilman Grogan; Resolution passed 5-0, **to accept the lower bid of \$51,002.20 for a 2024 Chevrolet Silverado 3500HD pickup from Mackey Chevrolet.**

**Town Hall Storage Addition Engineered Plans:** Supervisor Skellie passed along the suggestions for the addition discussed at the March TB meeting to Cottrell Associates. Some changes he could make, some he could not as they would change the whole structure of the project. Town Clerk Dixson will contact the Engineer to receive the final engineered plans.

**RESOLUTION #39-24**

A motion by Councilwoman VanDeWater, seconded by Councilwoman Rich; Resolution passed 5-0, **to put notice out accepting bids for construction work on the Town Hall storage addition and set the date for the bid opening to May 1<sup>st</sup> at 7:30 pm.**

**Murray Hollow Road Bridge Bid Opening Update:** The bid opening for contracting work on the Murray Hollow Road bridge project was held on March 12<sup>th</sup> at 2:00 pm. Two bids were opened, one a little higher above budget and one way over. The lower bid was accepted and the project may be \$20-\$30 thousand over the estimated budget amount, but there will potentially be money left over from other project expenditures.

**NEW BUSINESS**

**RESOLUTION #40-24**

A motion by Councilwoman Rich, seconded by Councilwoman VanDeWater; Resolution passed 5-0, **to authorize the implementation and funding of 100% of the costs of a transportation project, which may be eligible for federal-aid and/or state-aid, or reimbursement from Bridge NY funds.**

**WHEREAS**, a project for the Bridge NY Culvert Murray Hollow Road over Murray Hollow Brook Culvert replacement Town of Jackson P.I.N. 1762.13.301 (the Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 0% Federal funds and 100% non-federal (State) funds; and

**WHEREAS**, the Town of Jackson, as Project Sponsor will design, let and construct the Project and desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof, *provided only that the costs of the project are reimbursed to the Town of Jackson*; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Jackson Town Board, duly convened does hereby approve the above-subject Project; and

**BE IT FURTHER RESOLVED**, that the Town of Jackson Town Board hereby authorizes the Town of Jackson to pay 100% of the cost of Design and Construction phase of work for the Project or portions

thereof, with the understanding that all costs are eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and

**BE IT FURTHER RESOLVED**, that the sum of \$998,000.00 (Nine Hundred and Ninety-Eight Thousand Dollars and Zero Cents) will be appropriated, in phases, into the Town's 2024, 2025 and 2026 budget and made available to cover the cost of participation in the above phase(s) of the Project again, provided there is 100% reimbursement back to the Town of Jackson; and

**BE IT FURTHER RESOLVED**, that the Town of Jackson Town Board hereby agrees that the Town of Jackson shall be responsible for all costs of the Project which exceed the \$998,000.00 of federal-aid, state-aid, or NY Bridge funding awarded to the Town of Jackson; and

**BE IT FURTHER RESOLVED**, that in the event the Project costs not covered by federal-aid, state-aid, or NY Bridge funding exceed the amount appropriated above, the Town Board of the Town of Jackson shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Contractor, NYS DOT, or Project Engineer thereof; and

**BE IT FURTHER RESOLVED**, that the Town of Jackson hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award (Execution of Contract) and the construction phase of the Project shall be completed within thirty (30) months of construction commencing (Notice to Proceed); and

**BE IT FURTHER RESOLVED**, that following Attorney review and approval, the Supervisor and/or Deputy Supervisor of the Town of Jackson be and is hereby authorized to execute on behalf of the Town of Jackson all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Jackson's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

**BE IT FURTHER RESOLVED**, this Resolution shall take effect immediately.

#### **RESOLUTION #41-24**

A motion by Councilwoman Rich, seconded by Councilwoman VanDeWater; Resolution passed 5-0, to sign the *Municipal Letter of Acknowledgement/No Objection for the 2024 Tour of the Battenkill* with an accompanying letter stating the following:

- All emergency vehicles must be permitted to get through any location along the course routes regardless of what stage the race is in;

- All trash along the course routes must be collected within 24 hours after the end of the day's event;
- The race is not held on a closed course. Competitors must be alert to all farm equipment and slow-moving vehicles along the course routes and understand many of these pieces of equipment do not have turn signals. Furthermore, operators may not be able to see cyclists coming from behind their equipment; and,
- We also ask that competitors be made aware of several Amish families that live in our community who ride our roads on horse and buggy that may have limited visibility towards what may be coming from behind them. Please be cautious and courteous of them and their horses.

**RESOLUTION #42-24**

A motion by Councilwoman Rich, seconded by Councilman Grogan; Resolution passed 5-0, **to approve the audit of the Town Clerk-Tax Collector's 2023 accounts completed on April 3<sup>rd</sup>, 2024.**

Councilman Grogan and Councilwoman VanDeWater will be auditing the Court books as Councilman Rea is unavailable the coming week.

**Supervisors Report** – There was no Supervisor's Report for the month.

At this time, resident John Pederson stated he would like to see Norma Nilsen's name added to the plaque at Town Hall, as Norma recently passed and was a longtime member of the Planning Board. He would also like Andy Gidley and Bill Dailey's names added as well. Supervisor Skellie advised we would be looking into adding more names to the plaque.

Resident Paul Virtue of Little Colfax Road requested the Town Highway Dept. work on the water runoff issue on the corner of Little Colfax and Content Farm Roads as well as clean the ditches that have been formed. He requested the Highway Dept. consider paving Little Colfax the next time they get around to doing Colfax Road. He thanked the Highway Dept. for their hard work.

**RESOLUTION #43-24**

A motion by Councilman Rea, seconded by Councilwoman Rich; Resolution passed 5-0, **to approve the 2023 Supervisor's books as presented.**

**RESOLUTION #44-24**

A motion by Councilman Rea, seconded by Councilwoman VanDeWater; Resolution passed 5-0, **to approve the payment of the following bills as audited on April 3<sup>rd</sup>, 2024, Abstract #4 and authorized the Supervisor to pay said bills from the respective funds:**

| FUND    | BILL # | AMOUNT     |
|---------|--------|------------|
| General | 33-43  | \$2,422.18 |
| Highway | 44-61  | \$6,829.62 |
| Capital | 2      | \$6,925.05 |

**RESOLUTION #45-24**

A motion by Councilwoman VanDeWater, seconded by Councilman Rea; Resolution passed 5-0, **to adjourn at approximately 9:11 pm.**

The meeting was adjourned at 9:11 pm.

Molly Dixson, Town Clerk

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